**May CSW Minutes**

May 10th 10-11:30 a.m.

Join Zoom Meeting

<https://nau.zoom.us/j/89299342642?pwd=TlhaTDFHR0hVWHh4Mk9PUWkxWnRCdz09>

Meeting ID: 892 9934 2642

Password: 322062

*Northern Arizona University sits at the base of the San Francisco Peaks, on homelands sacred to Native Americans throughout the region. We honor their past, present, and future generations, who have lived here for millennia and will forever call this place home.*

1. Meeting Started by Samantha Clifford at 10:02am
2. Attendance
   1. Samantha Clifford, Heather Rist, Brenna Duke, Jade Metzger, Molly Jisa, Juana Bermudez Martinez, Jessy Zukosky, Shana Lanzetta, Christina Kuhl, Brooke de Heer, Carli Anderson, Diamond Bracey,
3. Land Acknowledgement read by Samantha Clifford
4. Discussion on the Qualtrics Poll
   1. Voting on Women’s Herstory Month, Commission Bylaws, and next year’s meeting times
      1. Additional votes:
5. Updates from Co-Chairs
6. Intersectionality and DEI Library Resources **approved**
   1. Please [submit suggestions](https://qualtrics.nau.edu/jfe/form/SV_aUVXQjQvhqqBAEe) through this Qualtrics survey
      * Not overly academic texts
      * Films
      * First person testimonials/memoirs
      * Online/Digital resources
      * Audio resources
      * Print resources
      * Games
      * Written by and about
      * High quality (awarded)
      * Current challenges
        + Discussion about the timeframe to spend and approve purchases by mid-June so that money can be used before the end of the fiscal year for NAU
7. Next semester meeting times every second Tuesday 10:00am-11:30am
   1. Results are pending the Qualtrics survey results as of Monday, May 15th at the end of the business day in order to give Commissioners a little bit more time since it is the end of the semester.
8. Benefits Committee would like a representative from CSW
   1. Normally we hold around 4 meetings (1.5 hours each) during summer via Zoom that last around hour between Mid -June to Mid-August. “*The Benefits Committee is a comprehensive group of participants and administrators of NAU’s Blue Cross Blue Shield PPO plan whose primary purpose is to provide recommendations during the annual renewal process to help ensure the plan’s continued viability.  Committee members should be representative of all benefit eligible categories of employees and retirees as well as offices having responsibility for any portion of the plan’s administration. The committee shall meet regularly during the renewal process to examine plan performance, pertinent legislative changes, market conditions and budgetary considerations prior to finalizing recommendations. The committee may also be asked to weigh in on other benefit programs, policies and procedures.”*
      * May be sent out to the listserv
   2. If you are a member who would be willing to serve, please let [christina.kuhl@nau.edu](mailto:christina.kuhl@nau.edu) know by the end of May. First meeting is mid-June, and all meetings are virtual.
9. Health Promotion request: goal is at least $300 more dollars so that we can begin purchasing pregnancy tests. Direct donors to the [foundation webpage](https://securelb.imodules.com/s/1898/giving19/form.aspx?sid=1898&gid=2&pgid=418&bledit=1&dids=4054) to make a donation: Please indicate the gift is for Pregnancy Tests in the Gifts Comments Section.
10. WGS Essay winners- Celebration 5/10/23 3:30-5:00 HRM Patio
    1. Discussion of how to pay for the awards themselves whether through P-Card or other manner
11. Minutes Discussion – Approved
    1. Motion to approve the March and April minutes made by Samantha Clifford and seconded by Juana Martinez
       1. The majority voted in the affirmative, the motion passes and the March and April minutes are approved. There were no abstentions.
12. Updates from sub-committees
    1. Menstrual Health and Solutions – Wendy Wetzel
    2. Fundraising and Budget – Lauren Copeland-Glenn
13. Martha Portree funds (Giving Day update) [Martha Portree Scholarship](https://securelb.imodules.com/s/1898/giving19/form.aspx?sid=1898&gid=2&pgid=418&bledit=1&dids=3302.&_gl=1*1owv3m1*_ga*MTk3ODk0MzIyNy4xNjE1MjI5Mzgz*_ga_3Z09XZBPK5*MTY4MzczOTI0NC4xMzcuMC4xNjgzNzM5MjUxLjUzLjAuMA..).
    * The total raised is enough to award one scholarship
    * 12 gifts totaling $1,025
      + Payroll deduction and direct giving are options (Heather Rist will confirm if the payroll deduction is working)
      + Discussion about working towards getting the scholarship endowed so it is less reliant on year-to-year donation drives for funding
14. Budget

$5000 per year June 30th

-$150 WGS co-sponsored meet and greet

-$675 BREAK THE SILENCE Feb 9 6:30-8:30 pm. (-$100 co-sponsors)

- $1000 The Future is Female Panel on March 8th

-$200 History department (Women, Work, Welfare)

-$300 WGS essay contest awards

-$1000 Cline DEI Intersectionality resources

-$500 Cline Women’s Herstory Month resources

$1175

* Potential spending of the rest of the funds for this year
  + Another lock for the lactation rooms $1500 Lauren will price out
  + Pregnancy tests- $300 to Health Promotions at the HLC
    - Discussion about partnering with Health Promotions and/or the Title IX coordinator to have events and panels that are informational and still contain a kit making element. Further conversation about the educational component of the Commission’s time and funds in terms of response and preventions.
    - Question about the possibility of sponsoring Bystander training sessions
    - Amy Rushall is a contact for tabling events in the Fall semester
  + More money for Cline?
  1. Programming - Heather Rist/Samantha Clifford
* Volunteers for summer programming working group (Nena, Heather, Samantha)
  1. Child-care - Pamela Powell and Frances Riemer
     1. No new updates
  2. Committee to revise bylaws. Sneha Vissa, Samantha Clifford, Meghan Meyer, Nitka Sharma
     1. No new updates

1. Meeting adjourned by Heather Rist at 10:48am