Monday, November 28, 2016

12:00 – 1:30 p.m.

Cline Library, Room 169 (Teaching Commons)

**Minutes**

**Attendance:**

*  Sharon Gorman; Sharon.Gorman@nau.edu
*  Heidi Feigenbaum; Heidi.Feigenbaum@nau.edu
*  Pam Powell; Pam.Powell@nau.edu
*  Nena Bloom; Nena.Bloom@nau.edu
*  Nancy Currey; Nancy.Currey@nau.edu
*  Jamie DeVlieger; jd434@nau.edu
*  Mary Kate Wolter; MaryKate.Wolter@nau.edu
*  Jamie Baxter; Jamie.Baxter@nau.edu
*  Carol Lorek; Carol.Lorek@nau.edu
*  Susan Lauer; Susan.Lauer@nau.edu
*  Dan Kain; Daniel.Kain@nau.edu
*  Will Cordeiro; William.Cordeiro@nau.edu
*  Grace Kendall; Grace.Kendall@nau.edu
*  Amanda Meeks; Amanda.Meeks@nau.edu
*  Mikhael Star; Mikhael.Star@nau.edu
*  Debra Edgerton; Debra.Edgerton@nau.edu

**1. Welcome and Introductions**

* + 1. **2. Announcements** a. Nutritarian Health Study (http://nau.edu/nwhs) i. An NAU sponsored study, attempting to reduce breast cancer, heart disease, and auto immune disease. Uses a plant based, protein diet. If interested, follow the link for more information.
		2. b. Bias Reporting Mechanisms (http://nau.edu/Bias-Support/Report-An-Incident/) i. There are a couple of ways to report bias incidents. Links to report bias incidents are also on the CSW BBLearn.
		3. c. During our December meeting (12/19) we will discuss the exit interview questions – please look over the materials on BBLearn before this meeting i. Please come to the next meeting with an idea on how to change the exit interview questions; how to change it to be better, collect better data, and make it more transparent during collection.
		4. d. How all NAU undergraduates can become AAUW e-affiliates for free (Carol Lorek)
		5. i. Carol passed out a handout (also on BBLearn) of information on what AAUW offers, and how to join. All undergraduate NAU students (and CCC students) are eligible for a free full membership. Undergraduate students can go to AAUW.org, fill out a form under Membership, and they will be in the system during their undergraduate. Also, the State of Arizona AAUW will be funding two scholarships; Carol will be on the committee for the selection processes.
		6. e. Sanctuary Campus Petition: is being taken to the faculty senate to vote on. The Petition link will be emailed to the CSW Listserv, and put on the CSW BBLearn.
	1. **3. Scheduling of classes with College Net – teaching “after hours” (Mikhael Star)** a. NAU peak hours have typically been 9am-3pm. With 25 Live, there will be classes pushed out to later times; 5:30pm and 7:00pm.
	2. b. NAU has a large number of classrooms that have, historically, not been used to their full potential.
	3. c. 25 Live is a software system that assigns facility classrooms. The technology has been around for at least 12 years, and has been vetted by other users. Departments/units put in the data.
	4. d. Concerns about scheduling decisions should go to your faculty senate, chairs, and departments.
	5. e. Norm for classes being scheduled out of peak hours across 25 Live (not at NAU, but broadly across the system) is not 25%, but 40%.
	6. f. New materials have recently gone out to help schedulers navigate the program.
	7. **4. Overall national political climate & how it impacts CSW and diversity at NAU** a. President Cheng decided not to do a statement for various reasons.
	8. b. A member commented that with recruitment and retention being a high priority, not putting out a statement might hurt the University.
	9. c. A member commented that putting forth the petition for a Sanctuary University could show the Administration the need for more visible safety and inclusion measures on campus.
	10. d. A member commented on the possibility of getting voting numbers for NAU, and if this information could help guide University decisions.
		1. **5. Data to be collected** a. What data? i. Please look at this document on the CSW BBLearn and let Sharon and Heidi know if there are any missing parts or suggestions you want to give them.
		2. **6. Reports from subcommittees** a. Gender Equity/Parity Committee i. Peer-to-peer mentorship program
		3. ii. Start Smart Negotiating Workshop- looking for a new name (because of the AAUW trademark): some suggestions from the members were: 1. Negotiating for Newbies
		4. 2. Start Strong
		5. 3. Power Start Workshops
		6. 4. Power Forward
		7. iii. Recruitment/retention issues
		8. b. Diversity, Health & Safety Committee i. Title IX symposium – cancelled for Fall. Larry Gallagher working on it for Spring.
		9. ii. Safety walk
		10. iii. Fundraising for Portree scholarship – 5K run either April 1 or 29
		11. iv. CSW awards
		12. c. Work-Life Balance Committee--- haven’t met yet, will be meeting on 12/19/16. i. FML
		13. ii. Childcare center
		14. iii. Family housing
		15. iv. Class scheduling