Monday, February 27, 2017 12:00 – 1:30 p.m.

Cline Library, Room 169 (Teaching Commons)

**Agenda**

*  Sharon Gorman; Sharon.Gorman@nau.edu
*  Heidi Feigenbaum; Heidi.Feigenbaum@nau.edu
*  Danielle Gervasio; Danielle.Gervasio@nau.edu
*  Susan Lauer; Susan.Lauer@nau.edu
*  Susan Johnstad; Susan.Johnstad@nau.edu
*  Samantha Clifford; Samantha.Clifford@nau.edu
*  Maggie Vanderberg; Maggie.Vanderberg@nau.edu
*  Carol Lorek; Carol.Lorek@nau.edu
*  Uzma Tahir; uts@nau.edu
*  McKenna Foscher; mrf284@nau.edu
*  Karisma Kocas; kak456@nau.edu
*  Yanna Liao; Yanna.Liao@nau.edu

1. Welcome and Introductions

2. Announcements

a. Boost your Career Trajectory Event

i. Thank you to all that participated and made this event possible. Approximately five students attended out of twenty sign ups. For next time, there will be a need to advertise earlier.

ii. Carol and Samantha are talking about possibly making this event happen every semester.

b. ASWI Leadership Tea was last Sunday (2/19/17). President Cheng was there, and it had a good attendance.

c. End of term social: Tuesday May 9, 3-5pm

i. Coffee, tea, social time. Location TBA.

d. CSW Awards (see: https://goo.gl/forms/HqcGWVU2dgKSznte2 ) i. Please encourage applications.

ii. Will be reviewed as a group during the CSW March meeting and voted on.

iii. If you would like an invitation to the Diversity Awards Dinner, please let Sharon and Heidi know. The event is on May 2nd at 5:30pm.

e. ROTC 5K Run/Walk supporting Martha Portree Scholarship on Saturday April 29

i. Need help advertising this event. There will also be a table at this event, where we can advertise the scholarship (for full time students at NAU that are single parents).

f. Diane Verkest let us know they will be making positive changes to the FMA policy:

i. Both parents can utilize 12 weeks of Family Medical Leave. Also, the 12 weeks do not have to be taken all at once anymore.

ii. Diane has asked for a CSW member to be on the benefits committee. The committee usually meets May through August, for about 4-6 meetings. Primary focus is on BCBS renewal,

but there is potential for FMA to be talked about too. Susan Johnstad has elected herself to be on the committee, with Sharon and Samantha filling in if necessary.

3. **Diversity Strategic Plan:** this portion of the meeting is confidential. The Diversity Strategic Plan Draft will be posted to the Center for University Access and Inclusion webpage shortly for public review.

4. **Reports from subcommittees**

a. Gender Equity/Parity Committee

i. Peer-to-peer mentorship program

ii. Boost your career trajectory workshop – other offerings? iii. Recruitment/retention issues

b. Diversity, Health & Safety Committee

i. Title IX symposium – Larry Gallagher working on it for spring or fall ii. Safety walk?

iii. Fundraising for Portree scholarship iv. CSW awards

c. Work-Life Balance Committee i. FML

ii. Childcare center

iii. Family housing: it appears that family housing is being phased out, and nothing put in its place. We can invite someone from housing to either the March or April meeting to talk about this.

iv. Class scheduling - *How should we follow-up the information from Mikhael Star?*

1. a. 25% of classes scheduled off peak hours. Could this be done large scale, at the college or university level?
2. b. Is there data about how faculty and students feel about off peak hours?
3. c. Heidi and Sharon will draft a statement of concerns about this for the Provost, and bring it to the next CSW meeting.

**Meeting ended at 1:30 by Co-Chair Sharon Gorman.**