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 Monday, April 25, 2016

12:00 – 1:30 p.m.

Cline Library Teaching Commons

**Meeting Minutes**

**Members Present**

Susan Lauer, NAU-Yuma

Danielle Gervasio, CCS

Alexandra Carpino, CCS,

Paul W. Jagodzinski, CERNS

Rachel Koch, English

Jamie Paul, Career Development/UC

Debra Edgerton, School of Art

Dan Kain, Provost Staff

Larry Gallagher, Faculty Professional Development

Samantha Clifford, Faculty Professional Development

Sharon Gorman, E-Learning Center

Heidi Feigenbaum, Mechanical Engineering

Arturo Magaña, G.A., Anthropology

* 1. **1. Welcome and Introduction** a. Heidi called meeting to order at 12:05 p.m.
	2. b. Introductions
	3. **2. Announcements** a. New Directions in Diversity Letter, was finalized and sent to the NAU Executive Team. Letter is available on the Bblearn shell.
	4. b. Diversity Banquet, April 27, 5:30-7:00 HCCC (RSVP Needed). CSW will award 4 people at the banquet.
	5. c. Awardees: NSF Advance Grant Team, Tia Truss, Emily Bartman, Laura Gray Rosendale.
		1. d. Martha Portree Scholarship Recipients and 5K Fundraiser Event Recap. i. Commissioners discussed approaching The Lumberjack Newspaper, the newspaper can interview scholarship recipients. CSW awarded 2 scholarships.
		2. ii. About 70 people attended the 5K fundraiser event. CSW raised $1,250 with the 5K event.
	6. **3. Strategic Plan, Mission and Vision** a. Commissioners discussed strategic plan and edited document.
	7. b. Arturo will upload the mission/vision documents onto the NAU, CSW website.
	8. **4. Proposed CSW-sponsored Symposium for New Directions and Diversity: Title IX** a. Timeframe: early fall 2016 (venue and date TBD).

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* 1. b. 30 minute formal presentation with Paul Jagodzinski, Rachel Koch, et. al.
	2. c. 30 minute Q & A with Pricilla Mills and Pamela Heinonen (Equity and Access). **‘**
	3. a. Sharon discussed updating subcommittee chairs. Subcommittees should write a paragraph concerning their goals. These paragraphs will inform the executive report.
	4. b. Gender parity: nothing to report, will meet as a subcommittee on the first week of May.
	5. c. Child care: will write a document discussing parental leave, also write on temporary disabled leave, and, finally, advocate by writing a letter on paid leave. Goal is to include more flexibility on general, parental, and paid leave.
	6. d. Women’s health: nothing to report.
	7. e. Non-tenure track: nothing to report.
	8. f. Portree Scholarship: discussion of 5k event above.
	9. a. Next year’s meeting will be held in Cline Library’s Teaching Commons, 12:00-1:30 p.m. Dates TBD.
	10. b. Meetings will be recorded for members that can’t attend—recordings available through Bblearn.
	11. c. CSW plans to recruit more members. Possibly hold a welcome lunch/dinner at 1899 restaurant at the start of next year.
		1. d. Subcommittees i. CSW will include a safety subcommittee.
		2. ii. CSW plans to have less committees. Commissioners agreed in having only 3 subcommittees—one for each goal outlined in the Mission/Vision document, one subcommittee on gender parity, one on female diversity, and one on community building.

**5. Report from Subcommittees**

**6. Planning for Next Year**