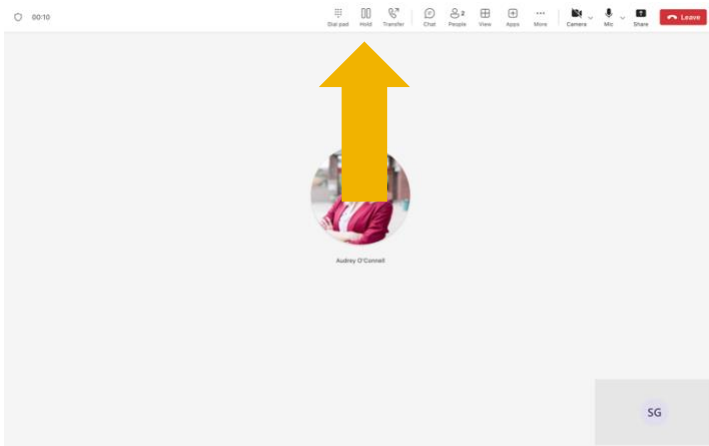
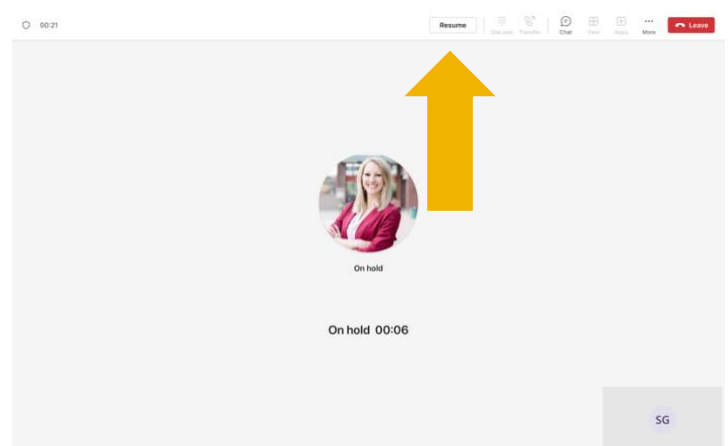


PUTTING A MICROSOFT TEAMS CALL ON HOLD

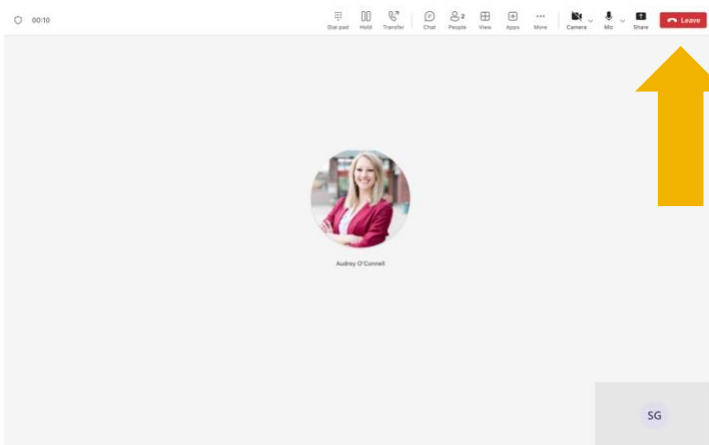
On a desktop



To put a Microsoft Teams call on hold while in a call on the desktop app, click the hold icon at the top of the window.



To resume the call, click "Resume" at the top of the window.



To end the call, click the red "Leave" button, in the upper right-hand corner.