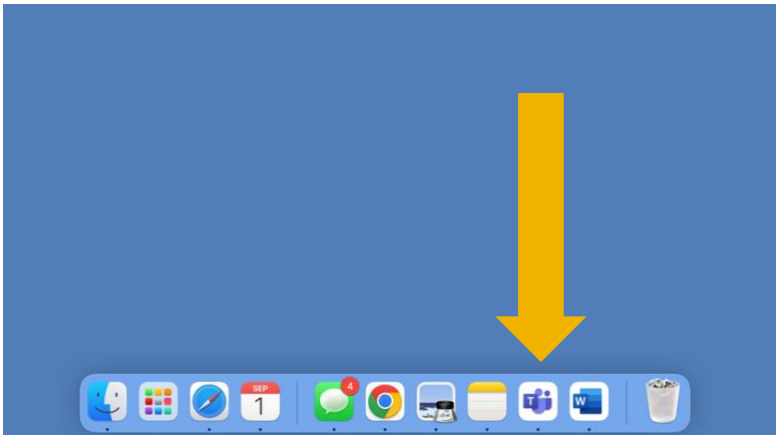
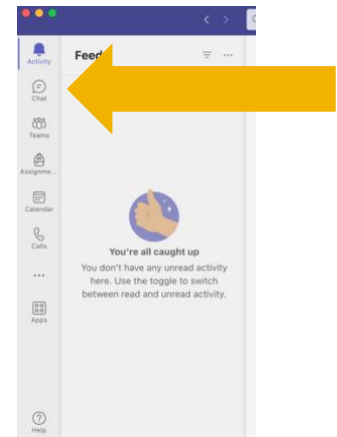


MAKING A MICROSOFT TEAMS CALL FROM CHAT

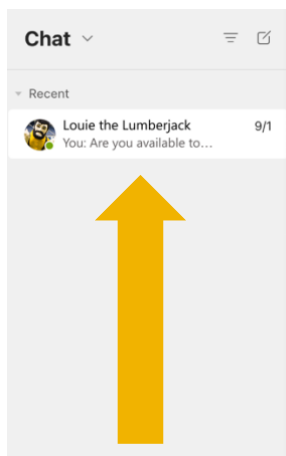
On desktop



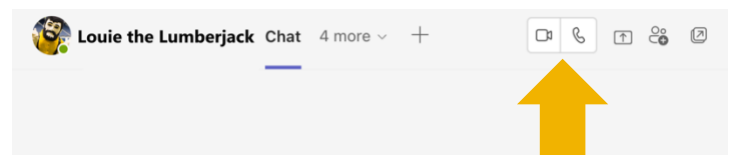
First, open up the Microsoft Teams app.



Click on the chat icon located in the left navigation panel.



Click on the chat for the person you would like to call.



Once your chat is open, click on the phone icon at the top right of the window to make an audio call, or click the video camera icon to make a video call.