Making a Microsoft Teams Voice Call on your Mobile Device

First, open your Microsoft Teams app.

Tap "More" in the lower right-hand corner.

Tap "Calls"

Your speed dial will appear. If you do not have any contacts saved, this area will be blank.

Tap the purple phone icon in the lower right-hand corner.

A dial pad will appear.

Enter the number you wish to call, including the area code. If you are making a call within the university, you can dial 3 and the last four digits of the campus number you are calling. Once the number is entered, tap the purple phone icon at the bottom of the screen to make the call.

To end the call, tap the red phone icon in the lower right-hand corner on your mobile device.

If you need further assistance, please view our other Microsoft Teams training videos or contact the Service Desk at 928-523-3335.