Making a Microsoft Teams Voice call from a Microsoft Teams Chat on the Desktop App
Transcript

First, open the Microsoft Teams desktop app.

Click on the chat icon located in the left navigation pane.

Click on the chat for the person you would like to call. Once your chat is open, click on the dropdown next to the phone icon at the top right of the window. Here you can select to make an audio call or a video call.

If you need further assistance, please view our other Microsoft Teams training videos or contact the Service Desk at 928-523-3335.