Information Technology Services

Final Reminder: NAU Google Accounts getting reduced to 25GB

This is a final reminder that starting **Jan. 1**, NAU will adhere to Google's new policy change regarding educational storage offerings. At that time, there will be a **25 gigabyte (GB) storage cap** in place on all NAU-affiliated Google Accounts.

How will this affect me?

If you are currently using **less than 25 GB** overall in your NAU Google Account, you will not have to do anything at this time. However, it is important that you monitor your storage usage to ensure that you are below the 25 GB cap. **Check your current storage usage online.**

If you are currently using 25 GB or more of storage, you will be required to reduce the amount of storage in your Google Account by removing files or transferring data over to an alternative storage provider.

If your NAU Google Account is consuming more than 25 GB of storage by **Jan. 1**, you will be unable to add or create files in Google Docs, Google Drive, and other G-Suite applications until you reduce the amount of storage in your account by moving or deleting files. NAU will not be deleting any files in your account, so your data will remain safe and available for you to transfer to an alternate storage provider during this time.

If a user is over the 25 GB storage cap, they will still be able to receive and send emails from NAU-affiliated sources, such as professors, students, NAU, etc.

What other options do I have?

If your work at NAU requires a higher storage allocation, you can make an appeal to increase your individual storage cap to 100 GB by **submitting a storage request**.

For alternative storage solutions, a list of storage providers available by affiliation is available on our **File Sharing & Storage Page.**

To keep up with the latest updates on this change, as well as to find additional resources and FAQ, visit our **Changes to Google Storage at NAU** page.

If you have any questions or concerns regarding this change, contact the ITS Service Desk at (928) 523-3335 or email **ask-its@nau.edu.**