

## Louie Swapping Classes Transcript

Let's take a look at how to swap classes in LOUIE. Navigate to [nau.edu/louie](http://nau.edu/louie). Click Log into Louie and log in with your NAU Credentials. Here you will see your student homepage. Click the "Manage Classes" tile.

At the top of the page, click the "Enroll" tab, just below your name.

Beneath "Enroll," click the "Swap" tab.

On this page, we have a few different options. From the "Swap This Class" box, you'll want to select the class you are trying to remove from your schedule.

In the "With This Class" box, you'll have a few options. You can either:

- Search for the class you are looking to swap into.
- Enter the 4–5-digit course number for the specific class you want to swap into.
- Or, if the course you're swapping into is in your shopping cart, select it from there.

Click "Finish Swapping".

If the swap was successful, the next screen will present you with a green checkmark, indicating the courses were swapped.

If you see a red "X" appear, that means the swap did not take place, and your schedule will be unchanged.