

Ideascale Transcript

What is Ideascale?

Navigate to <https://ideascale.nau.edu> and log in with your NAU credentials.

At the top the welcome screen you will see the Welcome message along with different campaign messages. Use the arrows on the side of the welcome message to toggle between the different messages displayed.

To read more about a specific campaign, click “view campaign”.

Below the welcome and campaign messages is the Ideas section. To the right of “My Ideas” you can change the view of the Ideas to show all ideas, compact view, grid view, or list view, which is the default. At the top of the Ideas are different filtering options. Trending is all of the ideas with activity. Recent is the most recent ideas. Popular shows Ideas with the most views, comments, or votes. Tags displays select ideas based on the tags or themes they are associated with. Random will show random ideas, and My Ideas will display your ideas or those you are following.

So what can you do with ideas? Directly below an idea you can comment or follow. By clicking on the three dot contextual menu you will see even more options, where you can follow an author, print, or email the idea. You can show your support for an idea in a couple of ways, by either voting up (agreeing with the idea) or voting down (disagreeing with an idea) or commenting on an idea. You can show support for community members by giving them kudos. Kudos are recognitions of your appreciation of other community members. To give a kudo, click on the hands icon next to a community members name on an idea. You can give one kudo per day.

To submit your own idea, click “Submit New Idea” in the upper right hand corner. Fields with an asterisk are required. Adding tags is optional. Tags are thematical and are used to tag multiple ideas with the same theme. Linked ideas allows you to link similar or complimentary ideas together. Be sure to click “save as draft” or “submit”.

To go back to the home page, click the home icon in the upper right hand corner.

If you need assistance, you can contact the ITS Service Desk at 928-523-3335 or email them at ASK-ITS@nau.edu.

When you are finished, be sure to log out by clicking on your name in the upper right-hand corner, and click “log out”.