

Graduate College

Master's in Passing Request Form

To be eligible, students must meet all university requirements (Policy 100811: [Requirements for Master's Degrees](#)), be in good academic standing (Policy 100319: [Academic Continuation, Probation, Dismissal, and Readmission](#)), and have successfully completed all master's degree requirements in the NAU Academic Catalog. Please note that a Master's in Passing may affect your [Satisfactory Academic Progress \(SAP\)](#) with Financial Aid. Please contact the Department of Scholarships and Financial Aid for further information.

Student Information:

Student name:	Student ID:
Advisor/Faculty Mentor:	NAU Email:
Department Chair/Director:	
Current doctoral program (e.g., Biology, PHD):	

Master's in Passing information:

Proposed master's degree (e.g., Biology, MS):
Emphasis, if applicable:
Expected graduation term for the master's degree (e.g., Spring 2021):

Student signature: _____ Date: _____

*International students only: Proof of ISSS advising is **required** before this form may be submitted.

ISSS advisor printed name: _____ Date: _____

ISSS advisor signature: _____

TO BE COMPLETED BY THE ACADEMIC UNIT

Is the student required to complete a thesis for the master's degree? Yes No

Master's level comprehensive exams may be waived if the student successfully passed their doctoral comprehensive exams. If this requirement will be waived, indicate the date on which the doctoral comprehensive exam was successfully completed:

Approval of this form indicates that the student has met, or will meet, all master's degree requirements before the end of the expected graduation term indicated above.

Advisor/Faculty Mentor printed name: _____ Date: _____

Advisor/Faculty Mentor signature: _____

Department Chair/Director printed name: _____ Date: _____

Department Chair/Director signature: _____

Submit completed form to: GradAdmissions@nau.edu or GradInternational@nau.edu (for international students only)