VERIFICATION REQUEST
Please allow 5 business days for processing

Northern Arizona University – Office of the Registrar
Box 4103 Flagstaff, AZ 86011-4103
Phone: (928) 523-5490   Fax: (928) 523-1414
E-Mail: Registrar.Verifications@nau.edu

LAST NAME_____   **FIRST NAME**_____

PHONE NUMBER OR E-MAIL_____   **NAU ID**_____   **BIRTHDATE**_____

TERMS TO BE VERIFIED: ☐ **All Terms** (enrollment history)   ☐ **Specific Term**(s)

Begin: Term: _____   Year: _____
End: Term: _____   Year: _____

PLEASE INCLUDE: (Check all that apply)

Current Program (Major)   Earned Degree(s)   Cum. and Term GPAs   Consortium
☐ Verification of Online/ Blended Classes (Selecting this option will include a verification of all online or blended learning courses)

MAIL/FAX TO THE FOLLOWING: **OR**

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HOLD FOR PICK UP

NOTE: Completed verifications will be held in the Registrar's Office for 30 calendar days.

Due to FERPA regulations verifications can only be mailed/faxed or held for pick up

Most lending institutions and scholarship agencies require that your Social Security Number appear on enrollment verification reports. If you need your Social Security Number printed on a particular report, please contact the NAU Registrar's Office at (928) 523-5490.

Student Signature_____   Date_____

Revised 10/02/18