

Office of the Registrar PO Box 4103 Flagstaff, AZ 86011 928-523-5490 Fax: 928-523-1414 Registrar.Enrollment@nau.edu

## **Change of Name**

Please write clearly to avoid any delays in processing your request.

	it E:	Student ID #:		
Phone #:	I	Email:	@nau.edu	
Check each box that applies:	<ul> <li>☐ Employee (Including Student workers)</li> <li>☐ Undergraduate Student</li> <li>☐ Currently Enrolled</li> <li>☐ Previously Enrolled</li> <li>☐ Dates Attended:</li></ul>		Graduate Student Applied for Graduation PRC:	
would like to:				
If you are curre	Primary Name: ently or have been an employee (including student workers) within the ces to make changes to your Primary Name.	e last calendar	year, you MUST contact	
driver's license	NOT been an employee within the last calendar year, you must attach a passport, visa, social security card, marriage license, divorce decretax ID card showing your legal name.			
My Primary No	ame should read as:			
First:	Middle:	Last:		
known as, if dir for the purpose	ts can indicate a "preferred" (or chosen) first name, which is a name the fferent from the student's legal first name. As long as the use of the proof of misrepresentation, it will appear instead of the person's legal name the memon system (Blackboard), and the Online Directory. The student's	oreferred first a e on <i>Class Ro</i>	and/or middle name is not	
all other univer	sity related systems where the use of the legal name is required by un Name should read as:			
all other univer	Name should read as:			
all other univer  My Preferred N  First:  Change my D  Your Degree N  of one of the fordecree, a court	Name should read as:	Last:  make changes curity card, m	ess or legal need.	
all other univer  My Preferred N  First:  Change my D  Your Degree N  of one of the fordecree, a court  My Degree National States of the state	Middle:  Middle:  Degree Name (this is what will appear on your diploma):  Iame must be your legal name or a derivative of your legal name. To ollowing: birth certificate, a driver's license, a passport, visa, social se order for a legal name change, or US tax ID card showing your legal me should read as:	Last:  make changes ecurity card, manne.	, you must attach a copy arriage license, divorce	
all other univer  My Preferred N  First:  Change my D  Your Degree N  of one of the fo decree, a court  My Degree Nat  First:	Middle:  Middle:  Degree Name (this is what will appear on your diploma):  I ame must be your legal name or a derivative of your legal name. To ollowing: birth certificate, a driver's license, a passport, visa, social se order for a legal name change, or US tax ID card showing your legal me should read as:  Middle:	Last:  make changes ecurity card, manne.  Last:	, you must attach a copy arriage license, divorce	
all other univer  My Preferred N  First:  Change my D  Your Degree N  of one of the fordecree, a court  My Degree National  First:	Middle:  Middle:  Degree Name (this is what will appear on your diploma):  Iame must be your legal name or a derivative of your legal name. To ollowing: birth certificate, a driver's license, a passport, visa, social se order for a legal name change, or US tax ID card showing your legal me should read as:	Last:  make changes ecurity card, manne.  Last:  Last:	, you must attach a copy arriage license, divorce	

Processed By \_\_\_\_\_\_ Date \_\_\_\_\_ Revised 10/01/2018