Winter 2022 Schedule of Classes Timeline (Overview)

Warnings are cleared and

submit button is clicked



Build Entry & Completion

Timeline: 2/14/22 - 4/15/22

Unit Scheduling Activities:

Coursedog (Cd)

timeline

reminders

Planning the schedule

Building the schedule in

Entering Cd exceptions

Clearing + reviewing warnings

Registrar Schedule of Classes:

· Communicates build opening

· Communicates best practices

and available reports Communicates deadline

All classes and times are entered in Coursedog

Build Submission

Milestone

Deadline: Friday, 4/22/22

Unit Scheduling Activities:

- Review Build and clear all Cd warnings
- Please review and finalize schedule with Associate Dean/Chair/Director
- Final step: Submit build in Cd -All warnings must be cleared or Submit button will not be Active

Registrar Schedule of Classes:

· Communicates a reminder to clear warnings

Milestone

All errors are checked and corrected

SoC Data Integrity Check

Timeline: 4/25/22 - 4/29/22

Registrar Schedule of Classes:

- Conducts data-integrity check queries
- Communicates data-integrity errors to units

Unit Scheduling Activities:

- · Review and respond to dataintegrity emails
- Coursedog is closed for any unit changes to Winter session

SoC Classroom Assignment Not applicable for Winter

Registrar Schedule of Classes:

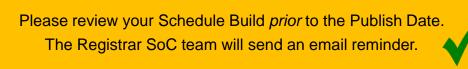
Registrar SoC communicates any last-minute anomalies

Unit Scheduling Activities:

 Coursedog is closed for any unit changes to Winter session







SCHEDULE PUBLISH: September 19, 2022 **Enrollment Opens: TBD**