



Undergraduate Student
Repeat Enrollment Form for No Credit

This form will be used to request enrollment in a class in which a student has already earned passing credit at NAU, has transfer credit from another institution, or test credit. Students will need to complete this form and submit to the Registrar's Office for processing. By signing this form, the student acknowledges that they will not earn credit for this enrollment. This request may have an impact on financial aid or eligibility status - please check with the appropriate offices for more information, e.g. Financial Aid, Veterans Affairs, Athletics.

Student Name Last First MI Student ID Number

Student Email Student Phone #

1st Attempt Information:

Term (Check one) Fall Winter Spring Summer Year:

Please reject transfer/test credit. NOTE: NAU courses with a grade of "C" or better will reject the transfer/test credit; grades of "D" or "F" will not and the transfer/test credit will remain.

Request for Enrollment:

2nd Attempt Enrollment:

Term (check one) Fall Winter Spring Summer Year:

Class Information: Course Title Class Number Add to Wait List if class is full

Second Choice Class Number Add to Wait List if class is full

Course Prefix Number # of Units Lab Class Number Add to Wait List if class is full

When the course has been completed the following message will appear under the class on the transcript:

Message Text: Course Duplication - No Credit Earned

By signing this form, the student acknowledges that they will not earn credit for this enrollment.

Student's Signature

Date

Please return the completed form in person, via fax or email to:

Office of the Registrar

Gammage Building (Building #1)

928-523-1414 (Fax)

Registrar.Grades@nau.edu

Processed By

Date