Office of the Registrar
PO Box 4103, Flagstaff, AZ 86011
Phone: 928-523-5819 ♦ Fax: 928-523-1414
Registrar.Grades@nau.edu

Repeat Enrollment Form for No Credit

This form will allow you to request enrollment in a class for no credit and/or reject earned transfer/test credit.

Name,_____(First),_____(Last), _____(MI)
Student ID#:_____, Phone Number: (_____)_____, Email:_____@NAU.EDU

Repeat Class Information

Term (check one): ☐ Fall ☐ Winter ☐ Spring ☐ Summer Year:_____Total # of Units _____
Subject & Catalog #: _____ Class #: _____
Embedded Lab #: _____
Standalone labs MUST have their own petition if adding both a lab and a lecture.
☐ Please add me to the waitlist if this class is full.

I am repeating the course above for no credit and (please check one of the boxes below):

☐ I have already earned a passing grade at NAU.

☐ I have earned transfer/test credit at another institution and would like to keep that transfer/test credit.

☐ I have earned transfer/test credit at another institution and would like to reject that transfer/test credit. NOTE: NAU courses with a grade of "C" or better will reject the transfer/test credit; grades of "D" or "F" will not, and the transfer/test credit will remain.

CIE government sponsored students are not eligible to reject transfer-in credit according to rules outlined by their sponsoring agency. If you would like to request an exception to this rule with your sponsor, please contact the Sponsored Student Coordinator at isss@nau.edu.

Student Acknowledgments

- ☐ I acknowledge that repeating a class I have earned credit in and/or rejecting credit may negatively impact my degree progression. I will review my Academic Advisement Report and speak to my Academic Advisor.
- ☐ I will meet with Scholarships & Financial Aid to discuss any financial implications resulting from filing this form.

Student Signature_____, Date: _____

Registrar's Use ONLY

Processed by:_____**Date:** _____