

Undergraduate Major/Minor/Certificate Changes

Student Information	Student Name: _____ Student ID#: _____ E-Mail Address: _____@nau.edu Phone #: (____) _____ Signature: _____ Date: _____
	I am a F-1 or J-1 student: : <input type="checkbox"/> Yes <input type="checkbox"/> No I understand, as an F-1 or J-1 student, that I need to contact my international advisor to discuss what may happen if I change my major. International Advisor Signature: _____ Date: _____
	I am an Interdisciplinary Global Program (IGP) student: <input type="checkbox"/> Yes <input type="checkbox"/> No I understand, as an IGP student, I must send this completed change of major form to IGPgoEpic@nau.edu to be removed from an IGP major and/or emphasis. IGP Region Lead Signature: _____ Date: _____
	I am a student-athlete: <input type="checkbox"/> Yes <input type="checkbox"/> No I understand, as a student-athlete, I need to contact Lumberjack Academics at (928) 523-5415 to discuss what may happen if I change my major. Student Athlete Development Coordinator Signature: _____ Date: _____

I would like my current degree program to be:

- **Major(s)**
 - **Primary** _____ **circle/mark if applicable:** **BA** **BS**
 - **Emphasis(es) (if applicable)**
 - _____
 - _____
 - **Secondary** _____ **circle/mark if applicable:** **BA** **BS**
 - **Emphasis(es) (if applicable)**
 - _____
 - _____
- **Minor(s)**
 - **Primary:** _____
 - **Secondary:** _____
- **Certificate(s)**
 - _____
 - _____

Notes:

Authorized Signature _____ **Date:** _____ **Dept. Stamp:** _____

Instructions for completing the Undergraduate Major/Minor/Certificate Changes Form

Students, use this form to update your **major/minor/certificate/emphasis**:

To review a listing of majors/minors/certificates please refer to the on-line catalog at: <http://catalog.nau.edu/>. To review your current information please refer to your Academic Advisement Report, go to LOUIE, Home>Student Center>other academic>Academic Requirements. If you would like to discuss your options, contact an academic advisor at the college of your major/minor/certificate (see below).

Once you complete the student section of the form you **must** turn the form into the department/college of the new major(s), minor(s), certificate(s), and/or emphasis(es)

Please be aware that changes to your major may have an effect on your status in certain University programs including but not limited to: Athletics, International Students, Honors, WUE, etc.

Department/College, this form should be reviewed to ensure the student's request is accurate:

If the student is pursuing a dual major, both majors must have the same catalog year. If the student is pursuing a dual degree, they can be from two different catalog years. Plan and Subplan Codes by Catalog year can be viewed at: <https://in.nau.edu/registrar/plans-and-sub-plans-by-catalog-year/>.

Once the department/college section is completed and verified that all information is correct, please acknowledge your review by signing and dating the form. Send completed forms to the Registrar's Office or your local area for data entry. The Registrar's Office Box Number is: 4103 OR fax: (928) 523-1414. You may verify information using LOUIE.

Note: The department/college is responsible for updating Student Advisor information after the plan change is processed.

Department/College Contacts:	Bldg. Room #	Phone #	Fax #	Box #
College of Arts & Letters	Bldg. 15 Rm 200	(928) 523-8632	x8477	Box 5064
The W.A. Franke College of Business	Bldg. 81 Rm 222	(928) 523-5232	x6559	Box 15066
School of Communication	Bldg 16 Rm 370	(928) 523-2232	x1505	Box 5619
College of Education	Bldg. 27 Rm 135	(928) 523-7139	x1929	Box 5774
College of Engineering, Forestry & Natural Sciences	Bldg. 21 Rm 132	(928) 523-3842	x1902	Box 5621
School of Forestry	Bldg. 82 Rm 103A	(928) 523-3031	x1080	Box 15018
College Health and Human Services	Bldg. 66 Rm 118	(928) 523-4331	x4315	Box 15015
School of Nursing	Bldg. 72 Rm 206	(928) 523-2717	x3600	Box 15035
School of Hotel & Restaurant Mgt	Bldg. 33A Rm 111	(928) 523-9050	x1711	Box 5638
College of Social & Behavioral Sciences	Bldg 70 Rm 114	(928) 523-6540	x7185	Box 15700
Gateway Student Success Center	Bldg. 43	(928) 523-4772	x1117	Box 4097