**University Assessment Committee Agenda**

**April 4th, 1:30 – 3pm**

**W.A. Franke College of Business, Rm. 205**

The Meet-Me phone line # is the same for all meetings this semester:

**928.523.7886**

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| **Present – voting members** | **Present – ex officio members** | **Absent** |
| Rob Till (Chair) | K. Laurie Dickson | Bruce Fox, voting |
| Judith Montoya | Sue Pieper | Joe Anderson, voting |
| Ding Du | Margot Saltonstall | Vicki Ross, voting (Sabbatical) |
| Kaitlin Hublitz |  | Dierdra Bycura, non-voting |
| Laura Crouch (by phone) |  | Anne Hart, voting |
| Yuly Asencion-Delaney (non-voting) |  | Melinda Treml, ex officio |
| Jay Farness |  | Patrick Deegan, ex officio |
| Kathee Rose |  | Karen Pugliesi, ex officio |
| Niranjan Venkatraman (by phone) |  |  |
| Peter Mangan |  |  |
| Allen Saunders |  |  |
| Julia Ragonese-Barwell (by phone) |  |  |
| Melissa Birkett |  |  |

1. Call to order
2. Introduction of new voting members - Kaitlin Hublitz and Melissa Birkett will represent the University College
3. Approved the Feb. 7th, 2014 UAC minutes (attached)
4. Rob Till provided an update on the Curriculum and Assessment Proposal process

* Rob Till will present the final proposal to the Faculty Senate on April 7th, 2014
* The Faculty Senate will scheduled to vote on the Curriculum and Assessment Proposal at the May 5th Senate meeting.

1. Discussion: Bachelor of Applied Science with specialization in logistics and supply chain management

* Focused questions for small group and full committee discussion included What made this report so good?, What questions should the UAC ask of academic units to elicit similarly comprehensive reports? and What didn’t need to be included (too much information)?
* Themes generated from the discussions
  + Incorporated curriculum and assessment
  + Focused on program improvements and student learning
  + They documented that they learned about their program from engaging in the curriculum/assessment process
  + They explained their reasons for the decisions they made and addressed practical issues, especially workload and staffing
  + Embedded assessment into courses
  + Coordinated courses based on student learning
  + Incorporated assessment measures in an iterative manner
  + Explained how course design relates to program outcomes
  + Took time to reflect on and develop the program curriculum and assessment efforts (approach template questions in a cohesive manner, not at 7 separate questions)
  + Build upon and adapted existing assessment plans
  + Integrated Global Learning Initiative efforts into plan
  + Their efforts to map their curriculum evolved compared to prior efforts based on UAC feedback
  + Identified individual student populations (transfer) and designed the program to meet specific needs

1. Annual Assessment Reports

* Sue let the committee know that we have approximately 20 NCAT reports to review and that she will provide a “crosswalk” to facilitate the review of these accreditation reports
* MS Clinical Speech-Language Pathology – Laura and Sue
* Bachelor in Administration Degrees-Yuma – Jay and Sue
* BS Parks and Recreation Management – Dierdra and Sue
* Public Administration and Justice Studies-Yuma – Niranjan and Sue

1. Identification of future agenda items

* Announcement – We will have a catered lunch at the May 2nd UAC meeting at 11:30 and review of incoming and returning UAC members for next year and engage in a curriculum mapping exercise

1. Adjournment at 3:00