

OFFICE OF THE PROVOST



NAU Award for Excellence in Service and Leadership **Deadline for applications: March 4, 2024**

Description

The award recognizes full-time faculty and academic professionals (Librarians and Archivists) who improve the quality of education at NAU through a commitment to leadership in curricular innovation; inclusive excellence; professional development, shared governance, and academic unit operations. The award is open to all full-time faculty (any track or rank) and academic professionals or a team of full-time faculty and/or academic professionals, who have implemented a collective project, innovation, or improvement of existing practices. The Office of the Provost will provide a certificate and a fund of \$1,000 that may be used for professional development.

Applicants must show evidence that their project has been assessed and/or evaluated and improved student learning, the student academic experience, academic unit practices, faculty leadership, inclusive excellence, and/or contributed to more efficient and effective academic unit operations. Preference will be given to projects and innovations that have the potential to be replicated across classrooms, programs, academic units, and/or disciplines.

Previous recipients of this award are eligible to apply again after 2 years.

Nomination Process

Individuals or teams may self-nominate or nominate colleagues. Students may nominate individual faculty or academic professionals. The nomination packet should include the following items in **3 pages (maximum)**.

1. Description of the innovation:
 - Challenges addressed
 - Objectives
 - Approach and/or methodology
 - Creative or novel features
2. Description of how the innovation has been implemented, assessed and/or evaluated:
 - Documentation how objectives were met
 - Extent to which the objectives were achieved
 - Impact on student learning, shared governance, inclusivity, academic unit operations
3. Description of the potential for others to adopt or adapt the innovation:
 - How the innovation might be used in other settings, including the transferability and adoption to other courses, programs, academic units, or disciplines
 - Resources required to adapt or adopt the innovation
 - Potential impact on the overall quality of teaching and learning at NAU
4. Letter of support from the chair/director of the applicant's department/school.

5. The award review committee will download the applicants' CV from FAAR. No separate CV should be submitted but applicants should make sure their FAAR CV is up-to-date.

Submission Deadline

Applications should be submitted as PDFs to Associate Vice Provost of Faculty Affairs, Dr. Sara Rinfret (sara.rinfret@nau.edu) **by March 4, 2024, 5:00 pm**. Please use the following subject line: "[Your last name], Service and Leadership Award application."

Review of applications

A committee of previous award recipients, academic unit leaders, and representatives of the Office of the Provost will review the applications and make a recommendation to the Provost who will choose the recipient(s).