April 20, 2020

Dear Faculty,

Thank you for your continued support for our students as we navigate through this situation. As indicated on the NAU COVID-19 information page, all summer academic sessions through June 30 will be delivered in a virtual format.

Please know that our primary goals remain focused on ensuring student success, while providing support for our faculty to implement quality remote and online teaching. As a reminder, faculty are expected to accommodate the rare cases when a student does not have necessary technology. To support your efforts, I encourage you to reach out to NAU Online for help with your design and development efforts. **Instructional designers are available for consultations and support to help you** transition your course to online. An Instructional Designer will collaborate with faculty, the subject matter expert, to transition your course to a virtual format. The designer will also identify others who can help, including trainers, technical designers, pedagogy experts, media specialists, library staff, etc., and bring them in as needed. Other helpful resources are listed below.

- Live online Collaborate support sessions are available Monday through Friday by accessing this link:
  - Mondays 11:00 am – 12:00 pm
  - Tuesdays 12:00 pm – 1:00 pm
  - Wednesdays 12:30 pm – 1:30 pm
  - Thursdays 12:30 pm – 1:30 pm
  - Fridays 3:00 pm – 4:00 pm
- We also have a collection of step-by-step tutorials that will help you with the tools:
  - [https://in.nau.edu/elearning/elc-tutorials/](https://in.nau.edu/elearning/elc-tutorials/)

- Recordings of NAU teaching with technology webinars are available here:

Finally, I request that academic chairs confirm that instructors have been assigned to summer courses. This way, we will be able to continue our outreach with personalized support for faculty in individual courses as needed. Once again, I thank you for your ongoing commitment to our students and community.

Sincerely,

Diane M. Stearns
Provost