**Citizen’s Climate Lobby Intern**

**Fall 2015 and beyond**

Organization: Climate Citizen’s Lobby

Contact information: Shawn Newell, shawnlnewell@gmail.com, 928.699.3441

Type of Internship/Research Project: Unpaid

Application Deadline: until filled

Number of Hours: Few hours a month or 150 hrs for ENV internship credit

Citizen’s Climate Lobby is a grassroots organization that is creating the political will for a livable world by empowering individuals to experience breakthroughs in exercising their personal and political power. The flagstaff branch of the organization is looking for an intern to help with outreach and communications.

The person chosen for this position will be responsible for grassroots organizing of outreach initiatives for the Climate Citizen’s Lobby. The intern will be involved in lobbying, media, and outreach efforts. The intern will use social media to expand our presence, manage data through rosters and spread sheets, publicize our meetings through community calendars, find events and groups to speak to, and attend our monthly meetings. We are looking for a student who will be proactive, punctual and will help us expand our organization in Flagstaff.

Skills: Understanding of Social Media: Facebook, Twitter, Instagram; Microsoft Office

Tasks may include but are not limited to:

* Managing our Facebook page (Citizens Climate Lobby Arizona)
* Keeping up roster, spreadsheets and CCL reports
* Publicizing meetings and events through community calendars
* Organizing members to meet with Congress people in Flagstaff or DC
* Grassroots outreach such as lobbying (getting handwritten letters, emails, petitions to congresspeople), media (writing letters to the editor and editorials), outreach (presenting CCL’s mission to diverse groups), capacity building (increasing membership).

Send letter of interest and resume to shawnlnewell@gmail.com