**NORTHERN ARIZONA UNIVERSITY**

#  PLANNING, DESIGN, AND CONSTRUCTION

 **PUNCHLIST**

|  |  |
| --- | --- |
| **PROJECT NAME:**  |  |
| **PROJECT NO.:**  |  |
| **CONTRACTOR:** |  |
| **PHONE:**  |  |
| **WALK-THROUGH DATE:** |  |
| **REPRESENTATIVES ON FINAL WALK-THROUGH** |
| *Name* | *Department / Company* |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

 **PUNCHLIST ITEMS**

 **1.**

 **2.**

 **3.**

 **4.**

 **5.**

 **6.**

 **7.**

 **8.**

 **9.**

**10.**

**11.**

**12.**

**13.**

**14.**

**15.**

**Punchlist Items Completed:**

**COMMENTS:**