**NORTHERN ARIZONA UNIVERSITY**

# PLANNING, DESIGN, AND CONSTRUCTION

**PUNCHLIST**

|  |  |
| --- | --- |
| **PROJECT NAME:** |  |
| **PROJECT NO.:** |  |
| **CONTRACTOR:** |  |
| **PHONE:** |  |
| **WALK-THROUGH DATE:** |  |
| **REPRESENTATIVES ON FINAL WALK-THROUGH** | |
| *Name* | *Department / Company* |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**PUNCHLIST ITEMS**

**1.**

**2.**

**3.**

**4.**

**5.**

**6.**

**7.**

**8.**

**9.**

**10.**

**11.**

**12.**

**13.**

**14.**

**15.**

**Punchlist Items Completed:**

**COMMENTS:**