



REQUEST FOR QUALIFICATIONS FOR DESIGN-BUILD SERVICES

NAU Project No. 09.080.241
Bury Hall Renovations
Pre-Submittal Conference
Tuesday, October 17, 2023, at 9:30 AM

TEAM INTRODUCTIONS

[Joshua Spear](#)

Director, Planning, Design & Construction

[Tad Green](#)

Sr. Project Manager, Planning, Design & Construction

[Judith Scholar Winfield](#)

Contracts Analyst, Planning, Design & Construction

[Lanae Blocker](#)

Senior Buyer, Contracts, Purchasing and Risk Management





PROCUREMENT DATES:

Pre-Submittal Conference:	Tuesday, October 17, 2023, 9:30 AM (Arizona Local Time)
Deadline for Inquiries:	Thursday, October 26, 2023, 4:00 PM (Arizona Local Time)
Request for Qualifications Due:	Friday, November 3, 2023, 2:00 PM (Arizona Local Time)
Shortlist Firm Interviews: (Optional)	Wednesday, December 6, 2023 and/or Thursday, December 7, 2023 (Tentative)
Contract Period Begins:	January 2024

All questions must be submitted via Chat, and they will be answered at the end of the presentation

PROJECT DESCRIPTION

- With this RFQ, we are procuring Design-Build (D-B) services for provision of all design and engineering services, construction documentation, construction management, bidding, construction and related services to address significant issues with Bury Hall (Building 8), which include:
 - **Mitigation of water intrusion in the building, mainly flooding of the basement;**
 - **Bringing outside air into the building through the HVAC system;**
 - **Bringing the building up to the current ADA building code; and**
 - **Any structural alternations to the building required to address the above.**
- We seek a Design-Build Team with experience in construction of similar projects

QUALIFICATIONS SUBMITTAL INFO

- Submission location and delivery via hand carry, FedEx, USPS, or UPS – Details can be found in the RFQ, Division V, page 14
Facility Services, Building 77
Main Reception Desk
- RFQ Submissions are due no later than Friday, November 3, 2023, by 2:00 PM. Submissions that arrive after 2:00 PM will not be accepted.
- Failure to abide by the below requirements may result in rejection of Offeror's Submittal – Please be sure to follow the Selection Criteria and SOQ Requirements as laid out in Divisions IV and V of the RFQ.
 - Adhere to page limits, font sizes, double-sided proposal, number of document copies (1 original, 2 copies and 1 electronic copy)
 - Any communication in any form to NAU regarding fees, pricing, person-hours or any other associated cost information
 - Any communication from the Offeror or its members with the Selection Committee members, students and employees of NAU

RFQ EVALUATION CRITERIA

Evaluation Criteria: The evaluation criteria for this RFQ can be found under Division IV of the RFQ (pages 10-14), and the maximum points for each, are as follows:

Criteria Maximum Points

• (1) Introduction	0
• (2) Firm Project Experience	20
• (3) Additional Project Experience	5
• (4) Key Individuals' Experience	25
• (5) Design-Build Project Management Approach	20
• (6) Understanding of the Project	20
• (7) Work Location	5
• (8) Overall Evaluation of the Firm	5
• (9) Additional Required Information	0
• (10) Resumes	0
Total	100

QUESTIONS

Any questions outside of this pre-submittal meeting are required to be directed **SOLELY** to Judith Scholar Winfield
judith.scholarwinfield@nau.edu