



REQUEST FOR QUALIFICATIONS FOR CM@R SERVICES

NAU Project No. 09.420.221
Sechrist FLS and Mechanical Renovations
Pre-Submittal Conference
Tuesday, November 23, 2021, at 11:00 AM

TEAM INTRODUCTIONS

[Tad Green](#)

Project Manager, Planning, Design & Construction

[Joshua Spear](#)

Sr. Project Manager, Planning, Design & Construction

[Stephanie Bauer](#)

Director, Facility Services

[Judith Scholar Winfield](#)

Contract Administrator, Planning, Design & Construction

[Andrea McLean](#)

Senior Buyer, Contracts, Purchasing and Risk Management





PROCUREMENT DATES:

Pre-Submittal Conference:	Tuesday, November 23, 2021, 11:00 AM (Arizona Local Time)
Deadline for Inquiries:	Thursday, December 9, 2021, 4:00 PM (Arizona Local Time)
Request for Qualifications Due:	Wednesday, December 15, 2021, 2:00 PM (Arizona Local Time)
Shortlist Firm Interviews: (Optional)	Thursday, January 20, 2022 (Tentative)
Contract Period Begins:	March 2022

All questions must be submitted via Chat, and they will be answered at the end of the presentation

PROJECT DESCRIPTION

- With this RFQ, we are procuring Construction Manager at Risk (CM@R) services for the following:
 - extension of the existing fire alarm system so that it meets NAU Technical Standards and fire safety code;
 - the repair and/or replacement of mechanical equipment belonging to the basement mechanical systems and building ventilation system as deemed necessary;
 - replacement of hallway carpet;
 - replacement of shower valves throughout the building;
 - installation of water bottle filling stations;
 - and work that may arise following an evaluation of the building's egress doors and door hardware.

Additional work may be added to the scope as identified during the design/pre-construction phase of the project.

QUALIFICATIONS SUBMITTAL INFO

- Submission location and delivery via hand carry, FedEx, USPS, or UPS – Details can be found in the RFQ, Division V, page 16
Facility Services, Building 77
Main Reception Desk
- RFQ Submissions are due no later than Wednesday, December 15, 2021, by 2:00 PM. Submissions that arrive after 2:00 PM will not be accepted.
- Failure to abide by the below requirements may result in rejection of Offeror's Submittal – Please be sure to follow the Selection Criteria and SOQ Requirements as laid out in Divisions IV and V of the RFQ.
 - Adhere to page limits, font sizes, double-sided proposal, number of document copies (1 original, 2 copies and 1 electronic copy)
 - Any communication in any form to NAU regarding fees, pricing, person-hours or any other associated cost information
 - Any communication from the Offeror or its members with the Selection Committee members, students and employees of NAU

RFQ EVALUATION CRITERIA

Evaluation Criteria: The evaluation criteria for this RFQ can be found under Division IV of the RFQ (pages 10-15), and the maximum points for each, are as follows:

<u>Criteria</u>	<u>Maximum Points</u>
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• (A) Introduction	10
• (B) Prime Firm Project Experience	40
• (C) Additional Project Experience	5
• (D) Prime Team Member Experience	40
• (E) Understanding of the Project	50
• (F) Project Management Controls and Team Approach	40
• (G) Work Location	5
• (H) Overall Evaluation of the Firm	10
• (I) Submittal Certification	0
• (J) Resumes	0
Total	200

QUESTIONS

Any questions outside of this pre-submittal meeting are required to be directed **SOLELY** to Judith Scholar Winfield
judith.scholarwinfield@nau.edu