



# **HARD BID PROCUREMENT FOR UNIVERSITY UNION EXTERIOR TILE REPLACEMENT**

NAU Project No. 09.303.201  
Pre-Submittal ZOOM Conference  
Tuesday, May 4, 2021, at 11:00 AM

# TEAM INTRODUCTIONS

Joshua Spear

Senior Project Manager, Planning, Design & Construction

Benjamin Mullings

Principal, Lightvox Studio

Judith Scholar Winfield

Contracts Analyst, Planning, Design & Construction

Andrea McLean

Senior Buyer, Contracts, Purchasing & Risk Management

# GENERAL INFORMATION

- **Project Description** – Removal of failing tiles on the exterior of the University Union (Building 30) and replacement with an extruded metal panel solution.
- **Schedule -**
  - **CONSTRUCTION START:** May 28, 2021
  - **SUBSTANTIAL COMPLETION:** August 15, 2021
  - **FINAL COMPLETION:** October 22, 2021

# GENERAL INFORMATION

- Storage / Staging Area/s for the Project
- Long Lead Items (if any)
- Liquidated Damages
  - S/C        **\$100.00**
  - F/C        **\$100.00**
- Insurance – Builder's Risk insurance is not required
- Blue Stake Requirements
- Utilities Shutdown
- Permits / Inspections
- Permitted Work Hours



## PROCUREMENT DATES:

Pre-Submittal Conference: (Mandatory)	Tuesday, May 4, 2021, 11:00 AM (Arizona local time)
Pre-Submittal Site Visit: (Optional)	Wednesday, May 5, 2021, 11:00 AM (Arizona local time)
Deadline for Inquiries:	Monday, May 10, 2021, 12:00 PM (Arizona local time)
Deadline for Sealed Bid Submittal:	Friday, May 14, 2021, 11:00 AM (Arizona local time)
Start of Construction:	Friday, May 28, 2021

All questions must be submitted via Chat, and they will be answered at the end of the presentation

# OPTIONAL SITE VISIT

Optional Site Visit – Wednesday, May 5, 2021, at 11:00AM

- Pre-register by informing [judith.scholarwinfield@nau.edu](mailto:judith.scholarwinfield@nau.edu) by Tuesday, May 4, 2021, at 2pm
- Bring no more than 2 people
- Meet in parking lot P16 adjacent to the University Union & Fieldhouse on Knoles Drive. A parking permit will be provided by NAU staff on site for the meeting.

# QUALIFICATIONS SUBMITTAL INFO

- Submission location and delivery via hand carry, FedEx, USPS, or UPS  
– Details can be found in Division 00.

Facility Services, Building 77

Main Reception Desk

- COVID-19 protocol applies – masks required on campus for site visit and bid drop-off; social distance when possible.
- Selected contractor will be required to submit their COVID-19 plan.
- Failure to abide by the below requirements may result in rejection of Offeror's Submittal
  - Submittal of all forms as noted in Division 00, Section 00 21 14.1
  - Bids to be sealed.
  - Bids to be received by the appointed day/time at the correct location.
  - No communication with NAU employees other than Judith Scholar Winfield

## QUESTIONS

Any questions outside of this pre-submittal meeting are required to be directed **SOLELY** to Judith Scholar Winfield  
[judith.scholarwinfield@nau.edu](mailto:judith.scholarwinfield@nau.edu)