REQUEST FOR QUALIFICATIONS
FOR
CM@R SERVICES

NAU Project No. 09.620.211
McConnell Hall Replace HTHW Piping and Radiators
Pre-Submittal Conference
Wednesday, January 6, 2021, at 2:00 PM

All questions must be submitted via Chat, and they will be answered at the end of the presentation
**Team Introductions**

Daniel Horton  
Project Manager, Planning, Design & Construction

Judith Scholar Winfield  
Contract Administrator, Planning, Design & Construction

Andrea McLean  
Senior Buyer, Contracts, Purchasing and Risk Management

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PROCUREMENT DATES:

Pre-Submittal Conference: Wednesday, January 6, 2021, 2:00 PM (Arizona Local Time)

Deadline for Inquiries: Wednesday, January 13, 2021, 4:00 PM (Arizona Local Time)

Request for Qualifications Due: Wednesday, January 20, 2021, 2:00 PM (Arizona Local Time)

Shortlist Firm Interviews: Friday, February 12, 2021 (Tentative) (Optional)

Contract Period Begins: March 2021

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PROJECT DESCRIPTION

• With this RFQ, we are procuring Construction Manager at Risk (CM@R) services for replacement of the HTHW heating system (piping and radiators) in McConnell Hall (residence hall).
• This project shall address:
  • Full heating system replacement utilizing existing heating exchangers and other components.
  • Installation of polyethylene (Pex) piping to replace hard piping and existing conditions
  • Domestic hot water repairs
  • Replacement of isolation valves for each wing/floor
  • Installation of updated mechanical/environmental controls for each wing or floor (possible riser, radiator and wing specific);
  • Installation of new temperature sensors
  • Repairs to or new installation of piping feed for the HTHW loop for the entire building or dedicated feeds for each wing/floor
  • Installation of new VFD’s on all pumps
  • Installation of complete controllers on air handler units as well as maintenance or restoration to existing AHU’s.
QUALIFICATIONS SUBMITTAL INFO

- Submission location and delivery via hand carry, FedEx, USPS, or UPS – Details can be found in the RFQ, Division V, page 10
  Facility Services, Building 77
  Main Reception Desk

- RFQ Submissions are due no later than Wednesday, January 20, 2021, by 2:00 PM. Submissions that arrive after 2:00 PM will not be accepted.

- Failure to abide by the below requirements may result in rejection of Offeror’s Submittal – Please be sure to follow the Selection Criteria and SOQ Requirements as laid out in Divisions IV and V of the RFQ.
  - Adhere to page limits, font sizes, double-sided proposal, number of document copies (1 original, 2 copies and 1 electronic copy)
  - Any communication in any form to NAU regarding fees, pricing, person-hours or any other associated cost information
  - Any communication from the Offeror or its members with the Selection Committee members, students and employees of NAU

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**RFQ Evaluation Criteria**

**Evaluation Criteria:** The evaluation criteria for this RFQ can be found under Division IV of the RFQ (page 9), and the maximum points for each, are as follows:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Maximum Points</th>
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<tbody>
<tr>
<td>(A) Introduction</td>
<td>5</td>
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<tr>
<td>(B) Prime Firm Project Experience</td>
<td>20</td>
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<tr>
<td>(C) Additional Project Experience</td>
<td>5</td>
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<tr>
<td>(D) Prime Team Member Experience</td>
<td>15</td>
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<td>(E) Understanding of the Project</td>
<td>20</td>
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<td>(F) Project Management Controls and Team Approach</td>
<td>20</td>
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<tr>
<td>(G) Work Location</td>
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<tr>
<td>(H) Overall Evaluation of the Firm</td>
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<tr>
<td>(I) Submittal Certification</td>
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<tr>
<td>(J) Resumes</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
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QUESTIONS

Any questions outside of this pre-submittal meeting are required to be directed SOLELY to Judith Scholar Winfield judith.scholarwinfield@nau.edu