

Invitation to Bid

Sealed bids are being solicited by Facility Services, Office of Planning, Design and Construction, Northern Arizona University, for and on behalf of the Arizona Board of Regents, for the furnishing of all labor, material, transportation and services required for Project Number: 12.010.201, Project Name: Yuma Roof Repair on the NAU Campus at Arizona Western College in Yuma, Arizona, in accordance with the plans and specifications on file with Facility Services, Office of Planning, Design and Construction.

Bids will be received at Facility Services, Building #77, Main Reception Desk, Northern Arizona University, Flagstaff, Arizona, until Wednesday, October 14, 2020, at 1:00PM Arizona Local Time.

Offerors dropping off bids in person are required to wear a face mask. When dropping off bids in person, social distancing measures apply. NAU reserves the right to turn away Offerors who do not comply with these requirements.

Bids will be opened publicly directly thereafter and read aloud via a ZOOM meeting. The ZOOM meeting invitation for the bid opening is provided in Section 00 21 14.6 of the Division 00 bidding document. No public attendance at the bid opening meeting is allowed.

A **mandatory** Pre-Bid Conference will be held via ZOOM on Tuesday, September 29, 2020, at 9:00AM Arizona Local Time. Pre-registration for the Pre-Bid Conference ZOOM meeting is required. Registration for this meeting can be done at the following link:
<https://nau.zoom.us/meeting/register/tJUodemgrz8jHNLIKlnrCPFbEizoP8jdBR57>

Plans and Specifications for the proposed work may be inspected online at <https://in.nau.edu/facility-services/bids-rfq/>. ***The scope of work for this project is to undertake complete roofing repairs on the NAU Academic Complex and Science and Research facilities on the Arizona Western College campus in Yuma, AZ. A more detailed scope of work is included in the plans and specifications and will be reviewed at the mandatory pre-bid meeting.***

The site visit is optional and will be held in Yuma, AZ on Thursday, October 1, 2020, starting at 11:00AM Arizona Local Time. Staff from Arizona Western College will accompany the Offerors. There will be an opportunity to ask and have questions answered during the site walk.

Pre-registration for the site visit is requested. Offerors interested in attending the site visit shall to contact Judith Scholar Winfield (O: 928-523-4468, judith.scholarwinfield@nau.edu) to pre-register on or before Wednesday, September 30, 2020, at 2:00PM. Offerors shall bring no more than 3 attendees and will need to notify NAU of the number of attendees at the time of registering for the site visit. NAU Covid-19 protocol applies (masks required, social distancing measures). Information on the NAU requirements for contractors and suppliers can be found here: <https://in.nau.edu/contracting-purchasing-services/contractors-and-suppliers/>. Information on NAU's Covid-19 policies can be found at <https://nau.edu/coronavirus>. Offerors attending the

site visit will be directed where to park and where to convene on the Arizona Western College campus.

A certified check, cashier's check or NAU Bid Bond Form FS#9 for ten percent (10%) of the amount of bid, must accompany each proposal, as a guarantee that the Contractor will enter into a contract to perform the proposal in accordance with the plans and specifications or as Liquidated Damages in the event of failure or refusal of the Contractor to enter into the contract. Checks or bonds will be returned to the unsuccessful bidders, and to the successful bidder upon the execution of a satisfactory bond and contract, as prescribed by Arizona Revised Statutes.

The Contractor, to whom the contract is awarded, shall, after receipt of Notice of Intent to Award, furnish to the aforesaid Board of Regents a satisfactory performance and payment bond in an amount equal to one hundred percent (100%) of the full amount of the bid, such bond not to be expressly limited as to time in which action may be instituted against the surety company for possible nonperformance of the Contractor. Bonds must be from a corporate surety company licensed to issue surety bonds in the State of Arizona. Individual sureties will not be accepted.

Work shall commence immediately after receipt of an executed contract or a Notice to Proceed and shall be Substantially Complete by December 31, 2020, and shall be Finally Complete by January 15, 2021. Bonds and insurance certificates must be submitted and approved prior to commencement of work.

The Board of Regents reserves the right to reject any or all bids, to waive or decline to waive irregularities in any bid, or to withhold the award for any reason it may determine, and also reserves the right to hold any or all bids for a period of **60** days after the date of the opening thereof. No bidder may withdraw a bid during this **60**-day period without forfeiture of the bid bond.

Women owned and minority owned firms are encouraged to apply. Persons with a disability may request a reasonable accommodation by contacting Planning, Design & Construction, (928) 523-4468.

ARIZONA BOARD OF REGENTS

Bids should be addressed to:
NAU Planning, Design & Construction
Attention: Judith Scholar Winfield
PO Box 5637
Flagstaff, Arizona 86011
Phone: (928) 523.4468
Email address: Judith.scholarwinfield@nau.edu

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