

Science Annex 1st and 2nd Floor Renovation

NAU Project No. 09.200.201

Pre-Bid Submittal Meeting

June 30, 2020, 2:00 PM via Zoom

NAU	Kelly Davis, Project Manager
	Judith Scholar Winfield, Contract Administrator
	Andrea McLean, Senior Buyer
Lightvox	Karin Santiago, Architect of Record

1. Schedule

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|---------------------------------|---|
| 1.1. First Advertisement: | <u>June 25, 2020</u> |
| 1.2. Pre-Bid Conference: | <u>June 30, 2020, 2:00 PM Arizona Local Time via ZOOM</u> |
| 1.3. Site Walk: | <u>July 7, 2020, 10:00 AM</u> |
| 1.4. Last Day for Inquiries: | <u>July 10, 2020, 2:00 PM</u> |
| 1.5. Bid Due Date: | <u>July 17, 2020, 2:00 PM</u> |
| 1.6. Construction Start: | <u>September 1, 2020</u> |
| 1.7. Phase 1 Substantial Comp.: | <u>March 1, 2021</u> |
| 1.8. Phase 1 Final Completion: | <u>June 1, 2021</u> |
| 1.9. Phase 2 Substantial Comp.: | <u>January 10, 2021</u> |
| 1.10. Phase 2 Final Completion: | <u>April 10, 2021</u> |

2. Scope of work

- 2.1. Base bid
- 2.2. Alternates
- 2.3. Unit Pricing

3. Phasing

- 3.1. Phase 1 – portions of 1st Floor and All of 2nd Floor
- 3.2. Phase 2

4. Other

- 4.1. Documents Required at Bid
- 4.2. Liquidated Damages
- 4.3. Occupied Building, Disruption Avoidance – Partial 1st floor until Thanksgiving, 3rd and 4th Floors, pedestrian traffic
- 4.4. Staging Area, Fencing, Cleaning

4.5. Temporary Power – power available at each floor, distribution by contractor

4.6. Portable Restrooms Required – by contractor

4.7. Parking Passes by NAU – may not be directly adjacent to work site

4.8. Worker access is limited to work areas only

4.9. Technical Specifications for procedure

4.9.1. Utility Shutdowns

4.9.2. Inspections

4.9.3. Hot Work Permits

5. Site Walk Details

6. Q&A