Invitation to Bid

Sealed bids are being solicited by Facility Services, Office of Planning, Design and Construction, Northern Arizona University, for and on behalf of the Arizona Board of Regents, for the furnishing of all labor, material, transportation and services required for Project Number: 09.200.201, Project Name: Science Annex 1st and 2nd Floor Renovation on the Campus of Northern Arizona University, Flagstaff, Arizona, in accordance with the plans and specifications on file with Facility Services, Office of Planning, Design and Construction.

Bids will be received at Facility Services, Building #77, Main Reception Desk, Northern Arizona University, Flagstaff, Arizona, until Friday, July 17 at 2:00PM Arizona Local Time. Firms submitting bids in person are required to observe public health guidance in regard to Covid-19, including wearing a mask to drop off the bid. Bids will be opened publicly directly thereafter and read aloud via a ZOOM meeting. The ZOOM meeting invitation for the bid opening is provided in Section 00 21 14.6 of the Division 00 bidding document. No public attendance at the bid opening meeting is allowed.

A mandatory Pre-Bid Conference will be held via ZOOM on Tuesday, June 30, 2020 at 2:00PM Arizona Local Time. Pre-Registration for the Pre-Bid Conference ZOOM meeting is required. Registration for this meeting can be done at the following link: https://nau.zoom.us/meeting/register/tJwvde6vqzsqG9PmxxcNW8vApdpw4y1WNPN

After registering, you will receive a confirmation email containing information about joining the meeting.

Plans and Specifications for the proposed work may be inspected online at https://in.nau.edu/facility-services/bids-rfq/. The scope of work for this project is renovation of the 1st and 2nd floors of Building 20, Science Annex, to facilitate relocation of the CSTL program to the 2nd floor and expanded and updated classrooms on the 1st floor. Work on the 2nd floor entails a nearly complete demolition and rebuild to include classroom, light lab, storage and office spaces. Work on the 1st floor entails partial demolition of the space for expanded and renovated classrooms and offices, with add als. for ADA upgrades to lecture halls. Both floors will receive new HVAC and electrical systems. A more detailed scope of work is included in the plans and specifications and will be reviewed at the mandatory pre-submittal meeting.

Accompanied pre-submittal site visits will be scheduled individually with interested firms. Site visits will be conducted observing public health guidance with regards to Covid-19. Information on scheduling these visits will be published on the NAU website https://in.nau.edu/facility-services/bids-rfq/.
A certified check, cashier's check or NAU Bid Bond Form FS#9 for ten percent (10%) of the amount of bid, must accompany each proposal, as a guarantee that the Contractor will enter into a contract to perform the proposal in accordance with the plans and specifications or as Liquidated Damages in the event of failure or refusal of the Contractor to enter into the contract. Checks or bonds will be returned to the unsuccessful bidders, and to the successful bidder upon the execution of a satisfactory bond and contract, as prescribed by Arizona Revised Statutes.

The Contractor, to whom the contract is awarded, shall, after receipt of Notice of Intent to Award, furnish to the aforesaid Board of Regents a satisfactory performance and payment bond in an amount equal to one hundred percent (100%) of the full amount of the bid, such bond not to be expressly limited as to time in which action may be instituted against the surety company for possible nonperformance of the Contractor. Bonds must be from a corporate surety company licensed to issue surety bonds in the State of Arizona. Individual sureties will not be accepted.

Work shall commence immediately after receipt of an executed contract or a Notice to Proceed and shall be Substantially Complete by January 10, 2021, and shall be Finally Complete by April 30, 2021. More detailed scheduling information will be included in the bid package. Bonds and insurance certificates must be submitted and approved prior to commencement of work.

The Board of Regents reserves the right to reject any or all bids, to waive or decline to waive irregularities in any bid, or to withhold the award for any reason it may determine, and also reserves the right to hold any or all bids for a period of 60 days after the date of the opening thereof. No bidder may withdraw a bid during this 60-day period without forfeiture of the bid bond.

Women owned and minority owned firms are encouraged to apply. Persons with a disability may request a reasonable accommodation by contacting Facility Services, (928) 523-4227.

ARIZONA BOARD OF REGENTS

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