REQUEST FOR QUALIFICATIONS
FOR
CM@R SERVICES

NAU Project No. 10.010.193
South Village Electrical and Gas Lines Replacement
Pre-Submittal Conference
Tuesday, February 11, 2020, at 2:00 PM

All questions must be submitted via Chat, and they will be answered at the end of the presentation
TEAM INTRODUCTIONS

Paul Dufek
Project Manager, Planning, Design & Construction

Judith Scholar Winfield
Contract Administrator, Planning, Design & Construction

Debra Cisneros
Assistant Director, Contracts, Purchasing and Risk Management

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PROCUREMENT DATES:

Pre-Submittal Conference: Tuesday, February 11, 2020, 2:00 PM (Arizona Local Time)

Deadline for Inquiries: Friday, February 14, 2020, 5:00 PM (Arizona Local Time)

Request for Qualifications Due: Thursday, February 20, 2020, 4:00 PM (Arizona Local Time)

Shortlist Firm Interviews: Friday, March 13, 2020 (Tentative) (Optional)

Contract Period Begins: March-April 2020

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PROJECT DESCRIPTION

• With this RFQ, we are procuring Construction Manager at Risk (CM@R) services for replacement of the electrical and natural gas lines servicing the South Village Apartments.

• Offerors participating in regulatory gas work in Arizona must possess an Operator Qualification Program and Written Procedures specific to the covered tasks that will be performed on the jurisdictional gas system. Personnel must meet the testing criteria of the Covered Tasks and Written Procedures and provide documentation of the validity and duration of the qualifications held. The Arizona Corporation Commission (ACC) Office of Pipeline Safety must approve all Procedures and Operator Qualifications prior to any work on the pipeline and pipeline appurtenances.

• The Project also includes:
  – removal of existing bathtubs and replacement with shower inserts;
  – removal of all carpeting and replacement with LVP.
QUALIFICATIONS SUBMITTAL INFO

• Submission location and delivery via hand carry, FedEx, USPS, or UPS – Details can be found in the RFQ, Division V, page 10
  Facility Services, Building 77
  Main Reception Desk

• RFQ Submissions are due no later than Thursday, February 20, 2020, by 4:00 PM. Submissions that arrive after 4:00 PM will not be accepted.

• Failure to abide by the below requirements may result in rejection of Offeror’s Submittal – Please be sure to follow the Selection Criteria and SOQ Requirements as laid out in Divisions IV and V of the RFQ.
  – Adhere to page limits, font sizes, double-sided proposal, number of document copies (1 original, 2 copies and 1 electronic copy)
  – Any communication in any form to NAU regarding fees, pricing, person-hours or any other associated cost information
  – Any communication from the Offeror or its members with the Selection Committee members, students and employees of NAU

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**RFQ Evaluation Criteria**

**Evaluation Criteria**: The evaluation criteria for this RFQ can be found under Division IV of the RFQ (page 9), and the maximum points for each, are as follows:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Maximum Points</th>
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<tbody>
<tr>
<td>(A) Introduction</td>
<td>5</td>
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<tr>
<td>(B) Prime Firm Project Experience</td>
<td>20</td>
</tr>
<tr>
<td>(C) Additional Project Experience</td>
<td>5</td>
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<tr>
<td>(D) Prime Team Member Experience</td>
<td>15</td>
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<tr>
<td>(E) Understanding of the Project</td>
<td>20</td>
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<tr>
<td>(F) Project Management Controls and Team Approach</td>
<td>20</td>
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<tr>
<td>(G) Work Location</td>
<td>5</td>
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<tr>
<td>(H) Overall Evaluation of the Firm</td>
<td>10</td>
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<tr>
<td>(I) Submittal Certification</td>
<td>0</td>
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<tr>
<td>(J) Resumes</td>
<td>0</td>
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</table>

**Total**: 100
QUESTIONS

Any questions outside of this pre-submittal meeting are required to be directed **SOLELY** to Judith Scholar Winfield

judith.scholarwinfield@nau.edu