

PAYROLL DUE DATES

<u>Beginning Pay Period</u>	<u>Pay Period Ending</u>	<u>Pay Day</u>	<u>Payroll Due to FSPS</u>	<u>Changes Deadline 8:00 am</u>
07/17/2017	07/30/2017	08/04/2017	07/26/2017	07/31/2017
07/31/2017	08/13/2017	08/18/2017	08/09/2017	08/14/2017
08/14/2017	08/27/2017	09/01/2017	08/23/2017	08/28/2017
08/28/2017	09/10/2017	09/15/2017	09/06/2017	09/11/2017
09/11/2017	09/24/2017	09/29/2017	09/18/2017*	09/21/2017*
09/25/2017	10/08/2017	10/13/2017	10/04/2017	10/09/2017

HireXpress & ePar data MUST be entered & approved by Deadline 4:30 pm. Payroll timesheets due by 8 am.

*Early Submission for holiday – Update deadline will be provided

~ SEPTEMBER 2017 ~

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August 27 PPE082717	28 ^{*1st Day of Fall Classes} DEADLINE Payroll Changes@8 AM	29	30	31	Sept 1 PAY DAY	2
3	4	5 <u>ePAR & I-9 DEADLINES</u> @ 12pm	6 DEADLINES Timesheets & eROA @8AM	7	8	9
10 PPE091017	11 DEADLINE Payroll Changes@8 AM	12	13	14	15 PAY DAY <u>ePAR & I-9 DEADLINES</u> @ 12pm	16
17	18 *** DEADLINES Timesheets & eROA @8AM	19	20	21 DEADLINE Payroll Changes@8 AM	22 Payroll will Finalize	23
24 PPE092417	25 Time & Labor goes to Louie	26	27	28	29 PAY DAY	30
OCTOBER 1	2	3 <u>ePAR & I-9 DEADLINES</u> @ 12pm	4 DEADLINES Timesheets & eROA @8AM	5	6	7