**Hazardous Construction/Renovation Inspection for Hazardous Building Materials**

NAU EH&S maintains an inspection/recordkeeping program for the purpose of determining the presence of hazardous building materials (Asbestos, Lead, PCB) in NAU owned/occupied buildings. The mission of this program is to determine the need for removal of hazards or special work practices before disturbance of materials related to construction, renovation, or demolition; to protect the health of NAU employees, contractors, and students; and to ensure legal compliance with state and federal safety regulations established by ADEQ/EPA, and ADOSH/OSHA.

**To ensure that work is being performed in a safe and legal fashion, the requestor shall perform the following actions:**

1. Accurately determine the scope and schedule of work for the project in question, including the type of work, locations of disturbance, and materials to be impacted.
2. Submit this information to EH&S through the online request system (<http://nau.edu/Research/Compliance/Environmental-Health-and-Safety/Asbestos-and-Hazardous-Material-Inspection-Request/>), or through the service logger system (<https://www5.nau.edu/logger/orc/>).
3. Requests shall be made with adequate time to complete the inspection and with adequate time to complete procurement and planning for any necessary abatement services. Inspection times vary from 2 days to 4 weeks (See guidance document on inspection times: <http://nau.edu/uploadedFiles/Administrative/Research/Compliance/Environmental_Health_and_Safety/_Forms/Asbestos%20Inspection%20Timeframes.pdf>). Procurement/planning may take from 1-3 weeks depending on the scope of services needed, and does not take into account contractor availability or schedules.
4. If the scope of work for a project changes following the completion of the hazardous material inspection, the earlier results of that inspection will be considered incomplete and a new inspection shall be requested/completed prior to proceeding with any additional work.

Contact and additional program information for NAU EH&S safety personnel and programs is available on the EH&S Website <http://nau.edu/Research/Compliance/Environmental-Health-and-Safety/> or by using the EH&S switchboard email [regulatorycompliance@nau.edu](mailto:regulatorycompliance@nau.edu) or switchboard phone number (928)-523-7288.