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| ***Please check only one ( separate applications must be submitted for Building or Fire )*** |
|  | **OFFICE OF THE NAU LEAD BUILDING INSPECTOR (928) 523-2705** |
|  | **OFFICE OF THE NAU FIRE MARSHAL (928) 523-1873** |

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| **Today’s Date:** | **NAU Project Manager:** |
| **NAU Project #, Permit Application #, or NAU Work Order #:** |
| **PROJECT LOCATION** |
| **Name of NAU Building or Facility:**  |
| **NAU Building # or Facility ID:** |
| **Project Address (or describe project location):**  |

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| **PROPOSED WORK** |
| **Briefly describe the scope of work to be covered by this permit** (attach additional pages as necessary)**How many additional pages are attached? \_\_\_\_\_\_** |

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| **CONSTRUCTION PERMIT TYPE***(Please check the appropriate box, indicating the type of permit request. Issued by NAU Lead Building Inspector ONLY)* |
|  | **Temporary Utility Permit** |  | **Electrical** |
|  | **Demolition Permit**  |  | **Mechanical** |
|  | **Re-Roof Permit** |  | **Plumbing**  |
|  | **In-House Work Permit** |  |  **NAU Work Order #** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |
|  | **New Structure** |  | **Renovation to Existing Structure** |
|  | **Addition** |  | **Tenant Improvement** |
|  | **Other *(please specify)*** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |
|  | **If additional pages of explanation are attached *(please specify how many pages)*** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |
| **FIRE LIFE SAFETY PERMITS** *(Please check the appropriate box, indicating the type of permit request. Issued by NAU Fire Marshal ONLY)* |
|  | **Fire Alarm** |  | **Fire Sprinkler** |  | **Underground Fire**  |
|  | **Alternative Fire Suppression** |  | **Kitchen Hood**  |  | **Fire Hydrant** |
|  | **Other *(please specify)*** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |
|   | **If additional pages of explanation are attached *(please specify how many pages)*** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |

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| **Are plan drawings and all construction documents included / submitted as part of this permit application?** (circle one) **YES or NO** **If “NO” is circled, provide a complete & adequate written explanation as to what is missing** (attach additional pages)**How many additional pages are attached? \_\_\_\_\_\_\_\_\_\_\_** |
| **Please include a complete drawing log, and list of all construction documents that have been submitted with this request** (attach additional pages)**How many additional pages are attached? \_\_\_\_\_\_\_\_** |

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| **APPLICANT INFORMATION** |
| **Applicant Name & Title:**  |
| **Company Name or NAU Trades Dept. (responsible for work to be performed):** |
| **AZ State Contractors License Number and Type:** |
| **Mailing Address, City, State, Zip:** |
| **Main Office Telephone Number:** |
| **Name & Title of Person to contact:** |
| **Contact Person Work Phone #:**  | **Contact Person Cell #:** |
| **Contact Person E-mail:** |
| **DESIGN PROFESSIONAL INFORMATION** |
| **Name of person Designated as Design Professional in Responsible Charge of Project:** |
| **Company Name:** |
| **AZ State License or Registration Number & Type:** |
| **Mailing Address, City, State, Zip:** |
| **Main Office Telephone Number:** |
| **Name & Title of Person to contact:** |
| **Contact Person Work Phone #:**  | **Contact Person Cell #:** |
| **Contact Person E-mail:** |
| **Signature Of Building Permit Application** |
| **By entering and signing my name as the applicant, I hereby attest that I am authorized to submit this request on behalf of: *(Please specify who you represent, check only one box below)*** |
|  |  | **Contractor**  |  | **NAU Trades Department**  |
| **Application of this permit does not authorize work to be performed without approval and issuance of a permit. I also understand that if a permit is issued, it does not constitute a notice to proceed.** |
| **Applicant’s Signature & Date Signed:** |
| **Printed Name & Title:** |
| **NAU USE ONLY****Certificate of Occupancy will be required before occupancy will be allowed?** (circle one)  **YES or NO** **Number of construction document sets received:****Name of person receiving documents & date received:** |