

**CONSTRUCTION CHANGE PROPOSAL REQUEST #**

**CHANGE(S) REQUESTED by: PROJECT NAME:**

**[ ]  OWNER PROJECT NUMBER:**

**[ ]  Design Professional PROJECT MANAGER:**

**[ ]  CONTRACTOR DATE:**

**[ ]  USER GROUP**

**For Hard Bid or Task Order Contracts:** Please refer to Section 28 of the General Conditions of the Construction Agreement between Owner and Contractor, dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**For CMAR Contracts:** Please attach an itemized quotation as described in Exhibit 2 and Article 10.1.4 of the General Conditions to Construction Manager at Risk Contract, dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**For JOC Contracts:** Please refer to Section 11 of the General Conditions of the Construction Agreement between Owner and Contractor, dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

 **DESCRIPTION OF REQUESTED CONTRACT CHANGE(S):**

**JUSTIFICATION(S) FOR REQUESTED CONTRACT CHANGE(S):**

**COST SUMMARY**: $\_\_\_\_\_\_

Please attach an itemized quotation for changes in the Contract Sum and/or Time applicable to proposed modification described above with adequate detail to permit evaluation, include itemized proposal from Subcontractors.

**FUNDING SOURCE: ONLY SELECT ONE** – If multiple funding sources are used, a separate CCPR is needed.

**[ ]  CONTRACTOR CONTINGENCY [ ]  CONTRACTOR ALLOWANCE [ ]  OWNER REQUEST**

**[ ]  DESIGN PROF. OMISSIONS [ ]  DESIGN PROF. ERRORS [ ]  UNFORESEEN CONDITIONS**

**[ ]  OTHER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CONTRACT TIME:**

[ ]  The Contract Time will remain the same.

[ ]  Change Substantial Completion date to      .

[ ]  Change Final Completion date to      .

***NO WORK IS AUTHORIZED UNTIL A CHANGE ORDER HAS BEEN EXECUTED BY THE OWNER.***

***FOR NAU INTERNAL USE ONLY***

**PM/DATE DM/DATE**

**\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_**

DESIGN PROFESSIONAL CONTRACTOR

BY BY

DATE DATE