



# GREEN FUND

## Project Application

**Green Fund Mission Statement:** “The NAU Green Fund promotes student participation in and provides funding for projects that reduce NAU’s negative impact on the environment and create a culture of sustainability on-campus.”

### REQUIREMENTS FOR FUNDING:

- The project must be implemented on the Flagstaff Mountain Campus.
- The person submitting the project must be a NAU student, faculty, or staff member.
- Projects must provide all necessary documents, letters of support, and authorizations prior to submission.
- The Green Fund distributes funding on a **reimbursement basis**. Project teams should partner with an administrative office to provide upfront funding for the project. Once the project has been successfully completed, the Green Fund will reimburse the administrative partner.
- All project applications should be submitted to [greenfund@nau.edu](mailto:greenfund@nau.edu) for review.

**DISCLAIMERS:** All applications will go through a comprehensive vetting process, and you may be asked to provide more detailed information. **The Green Fund is not responsible for acquiring the necessary permits, permissions, or approvals for a project, although we are happy to assist with this process if needed.** Additionally, the Green Fund does not provide any ongoing maintenance costs unless otherwise specified by the committee. A sponsoring department must take responsibility for operations and management. The Green Fund Committee only meets during the academic year. All projects submitted outside of the regular academic year will be reviewed at the start of the next academic session.

**REVIEW PROCESS:** Upon project application submission, the Green Fund will begin to review your project within two-three weeks. At this time, the Green Fund will provide comments on the project. **This process can extend for long periods of time depending on the scope of the project.** Incomplete applications will not be reviewed until all components are submitted.

**We highly recommend meeting with a Green Fund Committee member prior to submitting the application. The Green Fund Committee member will assist you with the proposal writing process, if needed.**

## CONTACT INFORMATION

### Contact Information

Project Leader Name:

Grace Meinema

Phone:

(520)334-0027

NAU Email:

gam338@nau.edu

Expected Graduation Date (if applicable):  
2025

Project Name: Valentine's Seed Bombing

Event with SSLUG and Green Jacks

### Project Advisor Information

Project Advisor Name: Roderic Parnell  
(Green Jacks advisor)

Phone: (928)699-6633

NAU Email: roderic.parnell@nau.edu

NAU Department/Unit for Funding

Reimbursements: NAU Office of  
Sustainability

## PROJECT OVERVIEW

Please answer the following questions to the best of your ability, for questions that are not applicable, please list N/A.

### Executive Summary

Please provide a brief overview of your proposal. Please address how this project will support the goals of the Green Fund (student involvement, creating a culture of sustainability, and lessening NAU's impact):

Green Jacks and Sslug Garden are going to do a collaboration where we will teach NAU students about seed bombing, why they are important and when/where to plant them. After, we are going to make seed bombs and give them to participants to plant anywhere they would like. This event will be interactive, connecting two clubs with similar interests to promote vegetation and restoration of forgotten landscapes.

## **Project Components**

1. Does your project require space or construction on campus? If so, where? Please review the "Space Committee Document" located on our webpage and follow the steps to begin requesting a location.

No.

2. Have you obtained all necessary approvals for this project? The Green Fund is not responsible for acquiring the necessary permits, permissions, or approvals for a project, although we are happy to assist with this process if needed. Please attach all letters of support to this application. Letters of support should include confirmation from the sponsoring department that the sponsoring department will cover all upfront expenses and work with the Green Fund Business Manager to acquire reimbursement after project completion.

Yes.

3. Does the project include any continued maintenance costs? The Green Fund does not provide any ongoing maintenance costs unless specified within the budget and approved by the committee. A sponsoring department must take responsibility for operations and management.

No.

4. Will this project provide funding for student wages? Coordination of wages must be done through the sponsoring department and must be included within the project budget.

No.

5. Please list all additional sources of funding you have pursued, including department, grants, ASNAU graduate, student government, etc.

NA

## **Project Specifics**

1. Is there a public outreach plan? How do you plan on communicating your project with the NAU community? Do you require assistance from the Green Fund in your outreach plan?

Green Jacks and Sslug Garden will post on Instagram about this project. Also, information about this event will be emailed to Green Jacks and Sslug Garden's email list and flyers will be hung up around campus for all students to see. From Green Fund, it would be helpful if our flyer for this event is posted on Green Fund's social media platforms.

2. Are you working with other groups on or off campus? If so, describe your partnership.

Green Jacks is co-hosting this event with Sslug Garden and Green Fund. Green Fund will be tabling during this event and promoting their organization as well as hosting a "Kissing Booth with Neil The Gnome."

### **Project Parameters**

1. What are the environmental costs and benefits associated with your project?

There are many environmental benefits associated with seed bombing such as enhancing soil health, creating wild environments, and boosting biodiversity. Seed bombs have organic matter which creates fertile soil that can retain more moisture. This ensures healthier crops/flowers and improves plant growth. Also, by throwing seed bombs, flowers will randomly be planted which creates beautiful and wild landscapes which humans, animals, and insects can enjoy. Seed bombs typically include flower seeds which provide nectar for pollinating bees and butterflies.

Is this a one time expense or will you require future funding for your project?

One time.

2. How will you measure and monitor the impact of your project after its implementation?

During this event, we will tell participants when and where to use the seed bombs but they are going to be used at the discretion of the students. After this event is over, we will check in with members to see where they planted their seed bombs. Later in the semester, Green Jacks will provide outdoor activities such as hikes and trash clean-ups where students can throw their seed bombs. Students will be able to return to the spot where they planted their bombs to check on any plant growth.

### **Project Budget**

Please include a thorough breakdown of all project costs as well as **justification for each line item**, as well as a 5% line item for contingency. Based on the parameters of the project, the committee may increase or decrease this contingency. **Make sure to include all potential taxes or costs associated with each item.**

Item	Quantity	Price	Justification
Catering: <a href="https://northernarizona.catertrax.com/menuGrid.asp?mode=p&amp;cg=38&amp;c=346&amp;intCustomerID=&amp;intOrderID=">https://northernarizona.catertrax.com/menuGrid.asp?mode=p&amp;cg=38&amp;c=346&amp;intCustomerID=&amp;intOrderID=</a> NAU Catering → Elements by Sodexo → Cold Trays and Platters <ul style="list-style-type: none"> <li>● Hummus platter</li> </ul>	15 (\$3/person)	\$45	Food offered during the event, encourages attendance
Catering <a href="https://northernarizona.catertrax.com/menuGrid.asp?mode=p&amp;cg=38&amp;c=346&amp;intCustomerID=&amp;intOrderID=">https://northernarizona.catertrax.com/menuGrid.asp?mode=p&amp;cg=38&amp;c=346&amp;intCustomerID=&amp;intOrderID=</a> NAU Catering → Elements by Sodexo → Cold Trays and Platters <ul style="list-style-type: none"> <li>● Fruit Platter</li> </ul>	15 (\$3/person)	\$45	Food offered during the event, encourages attendance
Seeds (Great Basin Wildflower seed mix from Warner’s Nursery)	1 ¼ lb bag	\$17.20 (includes tax)	Ingredient of seed bombs
Clay Powder: <a href="https://www.amazon.com/Clay-Powder-Balls-Bombs-1000g/dp/B00JRDOXFO?th=1">https://www.amazon.com/Clay-Powder-Balls-Bombs-1000g/dp/B00JRDOXFO?th=1</a>	1	\$17.51 (includes tax, not shipping)	Ingredient of seed bombs

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<b>10% Contingency (10% of total project cost)</b>	\$12.47
<b>Total Project Cost</b>	\$137.18

**Project Timeline**

Please provide a timeline for the significant dates of your project. Please add all relevant information and consider any holidays/breaks and time required to obtain necessary approvals. **Please be as specific as possible.**

<b>Timeline</b>	
<b>Action &amp; Parties Involved</b>	<b>Month/Year</b>
Seed Bombing Event (SSLUG & Green Jacks)	2/24

<b>Anticipated Date of Completion</b>	2/9/24
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**Project Completion Checklist**

Please complete all of the following items before submitting an application

- Contact Information
- Project Overview
- Project Budget
- Project Timeline
- Obtain **ALL** necessary letters of support for reimbursement, ongoing maintenance, student wages, etc. Attach the letters of support to the completed application.

- Submit the completed application to [GreenFund@nau.edu](mailto:GreenFund@nau.edu)

*Thank you for your submission. We deeply appreciate your commitment to sustainability at NAU, and we look forward to working with you.*