

NAU Sustainability Action Plan: Procurement

Goal: Increase the procurement of sustainable products at NAU

Objective 1: Quantify the amount of green products that are currently purchased on campus.

Action 1: Quantify the proportion of Electronic Product Environmental Assessment Tool (EPEAT) Bronze, Silver, and Gold electronic products purchased by the school as a percentage of total electronics purchased.

Responsible Party: Contracting and Purchasing Services, Information Technology Services

Action 2: Quantify expenditures of recycled, Forest Stewardship Council, or similarly sustainable paper products compared to total expenditures on paper products.

Responsible Party: Campus Supply, Contracting and Purchasing Services

Action 3: Quantify proportion of expenditures of green cleaning products.

Responsible Party: Contracting and Purchasing Services, Facilities Operations, Dining Services, Fleet Services

Action 4: Quantify University expenditures from disadvantaged businesses, social enterprises and/or local community-based businesses.

Responsible Party: Contracting and Purchasing Services, Campus Supply

Objective 2: Improve sustainable purchasing requirements in future contracts.

Action 1: Make all NAU sustainable preferences mandatory in future contracts. These current preferences are:

- Computers are ePEAT Gold, Silver, or Bronze and also EnergyStar 4 standard
- All appliances/electronics are EnergyStar rated
 - Action achieved, all appliances/electronics are EnergyStar rated
- HVAC units have a minimum Seasonal Energy Efficiency Ratio (SEER) equal to or greater than Energy Star requirements
- Paper purchase contain recycled material (30% recycled content paper)
- Move towards cleaning and janitorial products that are Green Seal™ or UL Environment (EcoLogo)™

Responsible Party: Facility Services, Contracting and Purchasing Services

Objective 3: Support sustainable food purchasing.

Action 1: Support Dining Services efforts to purchase sustainable food as outlined by the Real Food Challenge's guidelines for real food. The four guidelines are:

- Local/Community based food
- Socially just companies; fair treatment of employees
- Ecologically sound conditions: conservation and environmental stewardship
- Humane treatment of animals

Responsible Party: Dining Services, Office of Sustainability

Action 2: Support Dining Services efforts to convert all retail, catering, and concessions take-away materials to be either recyclable or compostable and continue to investigate sustainable or zero-waste

opportunities within food service operations

Responsible Party: Dining Services, Office of Sustainability

Objective 4: Improve marketing and awareness of available green products.

Action 1: Increase awareness and use of Property Surplus resources by establishing a user friendly online resource for employees to find available items at Property Surplus.

Responsible Party: Property Surplus, Office of Sustainability

Action 2: Work with vendors to help promote the environmental components of their products on their webpages and marketing material.

Responsible Party: Contracting and Purchasing Services, Office of Sustainability, Contracted Vendors

Action 3: Create or promote existing educational outreach materials (video tutorial, webinar, etc.) that will be available to all P-card holders. The video will show the purchasers how to navigate vendor sites to find environmentally preferable products. The outreach resource will also explain what traits to look for in products to determine which items are the most sustainable.

Responsible Party: Office of Sustainability

Objective 5: Work with regional partners to negotiate sustainable products into future contracts and large scale purchases.

Action 1: Coordinate and establish shared values with Arizona State University and the University of Arizona sustainability offices to determine requirements for future contracts. (Example: at least some recycled content in all paper purchases).

Responsible Party: Contracting and Purchasing Services, Office of Sustainability (NAU, ASU, U of A)

Action 2: Discuss sustainable purchasing with other regional partners.

Responsible Party: Contracting and Purchasing Services, Office of Sustainability, City of Flagstaff, Coconino County

Action 3: Continue to investigate opportunities to work with local businesses (Example: SCA).

Responsible Party: Contracting and Purchasing Services, Office of Sustainability, Office of Economic Development, contacts with Economic Collaborative of Northern Arizona (ECoNA)

Objective 6: Implement a life cycle cost (financial and environmental) analysis for the purchase of any major energy or water using products.

Action 1: Create and market a tool for calculating the life cycle cost of products for University purchasers.

Responsible Party: Contracting and Purchasing Services, Facility Services, Office of Sustainability