

Guidelines for contributing an article

Editorial policy

The eJournal of Education Policy is a blind peer reviewed journal published twice each year, Fall and Spring.

- Submission deadline for the Spring issue is February 15th. Notification on or before April 1st.
- Submission deadline for the Fall issue is September 15th. Notification on or before November 1st.

Editors reserve the right to copy or edit for length or format for consistency, style, or clarity. All changes will be submitted to authors for final approval before publication.

- The manuscript must be your own original work and must not duplicate any other previously published work, including your own, previously published work.
- Submission of a manuscript implies a commitment to publish in the eJEP and confirms that the submission is intended for publication solely in the eJournal of Education Policy.

All articles must be submitted in Word (.doc or .docx) and submitted through email as an attachment to [Dr. Frank Davidson](#).

Formatting of an article

General Information

- Use Times New Roman, size 12 font
- Single space your document
- Do not indent paragraphs; use a single line space between each paragraph.
- All in most current APA format.

(For reference: Purdue OWL: <https://owl.english.purdue.edu/owl/resource/560/01/>)

1. Title
2. Author(s) and affiliation(s)
 - a) Example:
Robert Smith, EdD
Assistant Professor of Education, Teaching & Learning
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- b) Example:
Sylvia Connors
Department of Education Development
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3. Abstract
 - a) 100-150 words
 - b) A descriptive abstract indicating the type of information found in the work. May include the purpose, methods, and scope of the research. Essentially, the descriptive abstract only describes the work being abstracted.
 4. Keywords (no more than 6 keywords)
 5. Manuscript Text
 - a) Approximately 6,000 words.
 - b) Headings follow current APA guidelines.
 - c) In-text citations follow current APA guidelines.
 - d) Tables and figures follow current APA guidelines.
 6. References
 - a) Adhere to current APA guidelines; however, use single spacing within each reference.
 7. Appendices
 - a) If appendices are needed, adhere to current APA guidelines.