

Gateway Student Success Center – First Year Academic Advising Curriculum

Presented to:	Academic Development	Personal Growth
Every Gateway student	<ol style="list-style-type: none"> 1. NAU Academic Calendar 2. Gateway Advising Calendar and services 3. Gateway Advising expectations (for advisor and student) 4. Academic Catalog including, but not limited to, course listing, minors, major requirements. 5. BBLearn – How it's used in classes, expectations and introduction to "Academic Advising 101". 6. Academic Advisement Report (Academic Requirements Report) 7. How to enroll in classes (add, drop, swap) 8. How to search for classes 9. How to read a schedule 10. MyNAU Student Portal including, but not limited to, how to change their major, how to find and contact their advisor, enrollment, and other LOUIE services. 11. Liberal Studies requirements and value. 12. Major requirements and course progression. 13. Progression Plans 14. University (and NAU specific) terminology and expectations. 15. Integration of tools and knowledge to track individual academic progress, select classes each term. 16. Transition to department advising and new advising expectations 	<ol style="list-style-type: none"> 1. Career Development: career planning, goal setting, commitment to goals, identifying opportunities and resources to support goals, connections to life after graduation, major exploration and selection, career resources, support and / or events. 2. Connecting to campus and community: building networks, relationships, navigating and accessing campus and community opportunities (research, jobs, internships, student organizations and clubs), identifying resources and support, openness to change and new experiences.
Gateway students as needed	<ol style="list-style-type: none"> 1. Awareness of their participation in special populations and accompanying requirements and / or services (CSP, PMT, LCs, Athletics, Honors, STAR, International, scholars programs, 2NAU, Veterans, Premed, Pre-Law, ROTC) 2. Navigating and accessing academic support. Including Supplemental Instruction, Student Learning Center, workshops, tutoring, coaching, Library resources, online resources. 3. How to take action on university policies or processes, including accompanying forms (Override forms, enrollment and petition forms, or other Registrar forms) 4. How to access and use Undeclared and major exploration resources and support. 5. How to access information about scholarship and financial aid requirements and opportunities. 6. Major specific program admission requirements. 	<ol style="list-style-type: none"> 1. Personal wellness: health, stress management, healthy relationship development, safety, identifying and accessing resources to support fundamental needs. 2. Skill development: leadership, time and task management, resiliency, communication (with peers, instructors, parents and over various modes), follow through, independence and confidence, informed decision making.