

# 2020-2021 Annual Consumer Information Notice

The Higher Education Opportunity Act requires colleges and universities participating in federal student aid programs to make certain information easily available to consumers on an annual basis. Information is emailed to students and staff, through various disclosures, at their registered NAU account. This annual notice provides summaries of all required consumer information, along with links to find more detailed information online. For a printed copy of any disclosure, please contact the Student Service Center in the Student Academic Services building, room 103, or via email at [servicecenter@nau.edu](mailto:servicecenter@nau.edu).

Consumer information disclosures fall into several categories. See below for information on each required topic:

## General Institutional Information

- Accreditation, Approval, and Licensure of Institution and Programs
- Copyright Infringement Policies and Sanctions, Computer Use, and File Sharing
- Cost of Attendance
- Educational Programs
- Facilities and Services for Students with Disabilities
- Faculty
- Instructional Facilities
- Net Price Calculator
- Privacy of Student Records – Family Educational Rights and Privacy Act (FERPA)
- State Authorization
- Student Activities
- Student Diversity
- Teacher Preparation Program Report
- Textbook Information
- Transfer Articulation Agreements
- Transfer Credit Policies
- Tuition Refund Policy and Requirements for Withdrawal
- Voter Registration

## Health and Safety

- Campus Security Policies, Crime Statistics, and Crime Log
- Drug and Alcohol Abuse Prevention Program
- Fire Safety Policies, Fire Statistics, and Fire Log (On-Campus Housing Facilities)
- Information for Crime Victims
- Missing Person Notification

- Vaccination Policies

#### Student Financial Assistance

- Arizona Student Loan Code of Conduct for Education Loans
- Assistance Available from Federal State, Local, and Institutional Programs
- Assistance for Study Abroad
- Entrance Loan Counseling for Student Borrowers
- Exit Loan Counseling for Student Borrowers
- Federal Student Financial Aid Penalties for Drug Law Violations
- Preferred Lender Agreements and Lists
- Withdrawal and Return of Federal Student Aid

#### Student Outcomes – Student Right-to-Know Act and Equity in Athletics Disclosure Act

- Graduate and Professional Education Placement for Graduates
- Graduation Rates
- Graduation Rates for Students Receiving Athletically-Related Student Aid
- Intercollegiate Athletic Program Participation Rates and Financial Support Data
- Job Placement for Graduates
- Retention and Graduation Rates for Pell Grant Recipients
- Retention Rates
- Transfer-Out Rates
- Transfer-Out Rates for Students Receiving Athletically-Related Student Aid

## General Institutional Information

### [Accreditation, Approval, and Licensure of Institution and Programs](#)

*Responsible office: Vice Provost for Teaching, Learning Design, and Assessment*

Universities and colleges in the United States obtain accreditation from non-governmental bodies that are recognized by the U. S. Secretary of Education as being reliable authorities to evaluate the quality of higher education. The Higher Learning Commission (HLC) is one of six regional associations recognized by the Department of Education that accredit institutions of higher education. The [Higher Learning Commission](#) accredits Northern Arizona University. Northern Arizona University's accreditation is extended through 2027-2028.

### [Career and Job Placement Services](#)

*Responsible department: Career Development*

NAU Career Development empowers students and alumni to confidently navigate their careers as citizens of an evolving and global world.

### [Constitution Day](#)

*Responsible departments: Office of the Dean of Students*

NAU hosts a variety of events on or about September 17<sup>th</sup> each year, in observance of Constitution Day.

## [Copyright Infringement Policies and Sanctions, Computer Use, and File Sharing](#)

*Responsible department: Information Technology Services (ITS)*

Students may not copy, download, or share software, documents, or files protected by copyright using the university's computing resources, unless granted written permission from the copyright holder. Violations of copyright law may result in the university revoking access to computing resources, including computer labs and network connections. Those who violate copyright law are subject to criminal and civil legal action by federal authorities and copyright holders, as well as disciplinary action under the terms of the Student Code of Conduct.

## [Cost of Attendance](#)

*Responsible department: Office of Scholarships and Financial Aid*

A student's cost of attendance (COA) is the total cost of attending NAU for one academic year. It includes tuition and fees, room, board (meals), books and supplies, transportation, and personal expenses. Students cannot receive funding beyond their COA each year.

## [Educational Programs](#)

*Responsible department: Office of Curriculum, Learning Design and Academic Assessment*

Students can view information on all academic programs, courses, academic policies, and degree program learning outcomes in the Academic Catalog.

## [Facilities and Services for Students with Disabilities](#)

*Responsible department: Disability Resources*

Disability Resources (DR) leads collaborations with students, faculty, staff, and the campus community to cultivate a universally designed environment, and facilitates the removal of existing barriers for the full inclusion of people with disabilities.

We provide services and accommodations at no cost to all Northern Arizona University students who have current documentation of a disability that substantially limits one or more major life activities, including but not limited to walking, talking, learning, hearing, or seeing.

Examples of a few of the services and accommodations provided include:

- Priority registration
- Access to assistive technology devices and software
- Collaboration with the Office of Housing and Residence Life in the provision of housing accommodations
- Distraction reduced testing center
- Time extensions on exams and quizzes
- Print matter in alternate format
- Note-taking
- Communication Access Real-Time Translation (CART)
- Sign Language Interpreting

## [Faculty](#)

*Responsible department: Office of Institutional Research and Analysis*

Institutional Research and Analysis maintains a variety of reports about campus, including data about

faculty. Additional information can be obtained from the [Office of the Provost](#) or through individual academic departments' webpages.

### [Instructional Facilities](#)

*Responsible department: Office of Institutional Research and Analysis*

Institutional Research and Analysis maintains a variety of reports about campus, including data about instructional facilities.

### [Net Price Calculator](#)

*Responsible department: Office of Scholarships and Financial Aid*

The net price calculator is intended to provide estimated net price information (estimated cost of attendance minus estimated grant and scholarship aid) to current and prospective students and their families. Figures are based on what similar students paid in a previous year.

### [Privacy of Student Records – Family Educational Rights and Privacy Act \(FERPA\)](#)

*Responsible department: Office of the Registrar*

The Family Educational Rights and Privacy Act (FERPA) of 1974 grants students the rights to inspect and review their education records, request and amendment to or challenge the accuracy of their records, prevent unauthorized disclosure of their records, complain to the U.S. Department of Education about a FERPA violation, and waive their FERPA rights in writing. FERPA mandates how educational records may be released and to whom, with or without the student's consent.

### [State Authorization](#)

*Responsible department: Regulatory Compliance and State Authorization*

State authorization requires compliance with the laws and regulations of the States, District of Columbia, and the five U.S. Territories outside of Arizona for purposes of distance education or experiential learning. On April 24, 2015, NAU was approved by the National Council for State Authorization Reciprocity Agreements as a SARA institution. NC-SARA is a voluntary, regional approach to state oversight of postsecondary distance education.

### [Student Activities](#)

*Responsible department: Campus Services and Activities*

Campus Services and Activities offers a wide range of services and facilities to students across campus. Students can participate in campus events or reserve space for their own events. Additional information about clubs and organizations on campus can be found through the [Office of the Dean of Students](#).

### [Student Diversity](#)

*Responsible department: Office of Institutional Research and Analysis*

Institutional Research and Analysis maintains a variety of reports about campus, including data about student diversity.

### [Teacher Preparation Program Report](#)

*Responsible department: Vice Provost for Academic Affairs*

NAU Professional Education Programs (PEP) coordinates the assessment, accreditation, and student teaching for NAU's five colleges offering initial teacher preparation and advanced education programs that prepare graduates to work in P-12 settings.

## [Textbook Information](#)

*Responsible department: Northern Arizona University Bookstore*

Textbooks and course materials required for each course can be found through the NAU Bookstore's website. Students are not required to purchase books and materials through NAU; each required or recommended material is listed with the title, author's name, edition, and ISBN.

## [Transfer Articulation Agreements](#)

*Responsible department: Vice Provost for Teaching, Learning Design, and Assessment*

Articulation Agreements are formal agreements (or some would call a partnership) between two or more Colleges and Universities documenting the transfer policies for a specific academic program or degree in general.

## [Transfer Credit Policies](#)

*Responsible department: Office of Curriculum, Learning Design, and Academic Assessment*

To meet the requirements of a particular degree plan, students may use transfer credit from other institutions. Transcripts are reviewed to determine the number of units accepted and how they will apply toward satisfying NAU Liberal Studies, diversity, major, minor and/or certificate requirements. Course equivalencies are established based on the alignment of learning outcomes and when the course was taken.

## [Tuition Refund Policy and Requirements for Withdrawal](#)

*Responsible department: Student and Departmental Account Services (SDAS)*

Students withdrawing or changing their residency classification will receive an appropriate tuition refund after all proper approvals and forms have been received by Student and Departmental Account Services (SDAS). Students are encouraged to contact several offices on campus if withdrawing from the university.

## [Voter Registration](#)

NAU students can vote through their hometown address or current address while attending school. When choosing, it is important to consider the following: They cannot register and/or vote in both locations. Their ability to vote in local elections is based on the address they choose. Out-of-state students may become eligible for jury summons if they choose to register to vote in Arizona and participation cannot be excused simply for being a student (though they may request a postponement to a later date). Paper registration forms may be obtained in person at the [Student Service Center](#).

# Health and Safety

## [Campus Security Policies, Crime Statistics, and Crime Log](#)

*Responsible department: University Police*

NAU complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or "Clery Act"—a federal statute requiring all colleges and universities that participate in federal financial aid programs to compile crime statistics from their campuses and provide safety information.

The [Annual Security and Fire Safety Report](#) includes Clery reportable crime statistics for the three most recent completed calendar years and discloses procedures, practices and programs the university uses to keep students and employees safe, including:

- How students and others should report crimes or other emergencies occurring on campus
- Security of and access to campus facilities
- Crime prevention
- Campus law enforcement and security
- Alcohol and drugs
- Dating violence, domestic violence, sexual assault and stalking
- Obtaining registered sex offender information

If you would like a free paper copy of the report, please contact the NAU Police Department Records Department at (928) 523-8884 or stop by the department at 525 E. Pine Knoll Drive in Flagstaff.

NAU PD maintains a Daily Crime and Fire Log, which lists all the criminal incidents, alleged criminal incidents, and student housing fires reported to the department during the most recent 60 day period. The log is available both [online](#) and in a hard copy version, which is available for public inspection, free of charge, at the NAU Police Department.

### [Drug and Alcohol Abuse Prevention Programs](#)

*Responsible departments: Human Resources and the Office of the Dean of Students*

Northern Arizona University is committed to providing a healthy educational environment, consistent with university policies and free from unlawful acts. As such, the university is taking this opportunity to inform all students, faculty, and staff of the health risks, university policies, university and legal sanctions, and the prevention/intervention programs associated with alcohol and other drug abuse.

Students: Click [here](#) for additional resources.

Faculty and Staff: Click [here](#) for additional resources.

### [Fire Safety Policies, Fire Statistics, and Fire Log \(On-Campus Housing Facilities\)](#)

*Responsible department: University Police*

NAU releases its Fire Safety Report combined with the Clery Act – required Annual Security Report. The purpose of this report is to disclose fire safety policies and procedures related to on-campus student housing and to disclose statistics for fires that occurred in those facilities.

NAU PD maintains a Daily Crime and Fire Log, which lists all the criminal incidents, alleged criminal incidents, and student housing fires reported to the department during the most recent 60 day period. The log is available both [online](#) and in a hard copy version, which is available for public inspection, free of charge, at the NAU Police Department.

### [Information for Crime Victims](#)

*Responsible department: Campus Health Services, Equity and Access Office, and Title IX Coordinator*

NAU offers many services on-campus to victims of crime, as well as information about off-campus services.

### [Missing Person Notification](#)

*Responsible department: Housing and Residence Life*

It is the policy of Northern Arizona University to investigate any report of a missing resident student (an enrolled student who lives in on-campus housing). After investigating a missing person report, should the NAUPD determine that the student can be designated a missing person, the Office of Student Life (i.e. the Dean of Students or their designee) will contact the student's designated emergency contact

number no later than 24 hours after the student is determined to be missing, and (when the student is under 18 years of age and not emancipated) will contact the student's custodial parent or guardian.

### [Vaccination Policies](#)

*Responsible department: Campus Health Services*

To safeguard the health of the NAU population, all new and transfer students are required to provide proof of immunity to measles, mumps and rubella (MMR) – for all students born after December 31, 1956. Before a student can register, they are required to show proof of measles, mumps and rubella vaccinations or a lab test showing proof of immunity to the measles, mumps and rubella.

## Student Financial Assistance

### [Arizona Student Loan Code of Conduct for Education Loans](#)

*Responsible department: Office of Scholarships and Financial Aid*

This code of conduct was developed by the Arizona Attorney General's Office in conjunction with universities and colleges in the State of Arizona. NAU supports and complies with these provisions.

### [Assistance Available from Federal, State, Local, and Institutional Programs](#)

*Responsible department: Office of Scholarships and Financial Aid*

Financial assistance is available from a wide variety of sources. Examples include, but are not limited to: Federal Pell Grant, Federal Direct Loans, Federal Work-Study, University Grant, merit tuition scholarships, private donor scholarships, and private alternative loans. The Office of Scholarships and Financial Aid website has information on all aid types, including eligibility criteria and deadlines, on its website.

### [Assistance for Study Abroad](#)

*Responsible department: Office of Scholarships and Financial Aid*

NAU encourages students to participate in NAU Education Abroad and National Student Exchange opportunities. The Office of Scholarships and Financial Aid will help students find a program that best suits their financial aid options.

### [Entrance Loan Counseling for Student Borrowers](#)

*Responsible department: Office of Scholarships and Financial Aid*

Before receiving a disbursement of a Federal Direct Loan, the Federal Government requires students to complete entrance counseling to ensure that they understand the responsibilities and obligations they are assuming.

### [Exit Loan Counseling for Student Borrowers](#)

*Responsible department: Office of Scholarships and Financial Aid*

Exit counseling provides important information to prepare student to repay their federal student loan(s). Students who have received a subsidized, unsubsidized, or graduate PLUS loan under the Direct Loan Program must complete exit counseling each time they:

- Drop below half-time enrollment
- Graduate

- Withdraw from the university

### [Federal Student Aid Penalties for Drug Law Violations](#)

*Responsible department: Office of Scholarships and Financial Aid*

In accordance with federal and state laws, if you are receiving financial aid in the same semester in which you are convicted for the possession or use of a controlled substance, you will be ineligible for financial aid for a period of time related to the number of offenses committed.

### [Preferred Lender Agreements and Lists](#)

*Responsible department: Office of Scholarships and Financial Aid*

The Office of Scholarships and Financial Aid does not recommend, promote, or endorse any lenders, nor does it have preferred lender arrangements or lists.

### [Withdrawals and Return of Federal Student Aid](#)

*Responsible department: Office of Scholarships and Financial Aid*

Withdrawing from all classes at NAU will require a recalculation of a student's financial aid. The impact on aid will depend on the type of withdrawal (official or unofficial), the types and amounts of aid, and the date of withdrawal.

## **Student Outcomes – Student Right-to-Know Act and Equity in Athletics Disclosure Act**

### [Graduate and Professional Education Placement for Graduates](#)

*Responsible department: Office of Institutional Research and Analysis*

Institutional Research and Analysis maintains a variety of reports about campus, and provides data to state agencies, including data about education placement.

### [Graduation Rates for Pell Grant Recipients](#)

*Responsible department: Office of Institutional Research and Analysis*

Institutional Research and Analysis maintains a variety of reports about campus, including data about Pell Grant recipients.

### [Graduation Rates for Students Receiving Athletically-Related Student Aid](#)

*Responsible department: Athletics*

NAU Athletics maintains a variety reports about student athletes, including graduation rates.

### [Intercollegiate Athletic Program Participation Rates and Financial Support Data](#)

*Responsible department: Athletics*

NAU Athletics maintains a variety reports about student athletes, including data for the Equity in Athletics Disclosure Act.

### [Job Placement for Graduates](#)

*Responsible department: Office of Institutional Research and Analysis*

Institutional Research and Analysis maintains a variety of reports about campus, and provides data to state agencies, including data about job placement.

### [Retention Rates for Pell Grant Recipients](#)

*Responsible department: Office of Institutional Research and Analysis*

Institutional Research and Analysis maintains a variety of reports about campus, including data about Pell Grant recipients.

### [Retention Rates](#)

*Responsible department: Office of Institutional Research and Analysis*

Institutional Research and Analysis maintains a variety of reports about campus, including data about student retention rates.

### [Transfer-Out Rates](#)

*Responsible department: Office of Institutional Research and Analysis*

Institutional Research and Analysis maintains a variety of reports about campus, including data about transfer-out rates.

### [Transfer-Out Rates for Students Receiving Athletically-Related Student Aid Graduation Rates](#)

*Responsible department: Athletics*

NAU Athletics maintains a variety reports about student athletes, including transfer-out rates.