



DEPARTMENT OF THE ARMY
FORT WORTH DISTRICT, CORPS OF ENGINEERS
P. O. BOX 17300
FORT WORTH, TEXAS 76102-0300

21 June 2019

REQUEST FOR STATEMENTS OF INTEREST

NUMBER W9126G-19-2-SOI-7724

PROJECT TO BE INITIATED IN 2019

Project Title: Cultural Resources Training Support for AIR FORCE CIVIL ENGINEER CENER (AFCEC)

Responses to this Request for Statements of Interest will be used to identify potential investigators for a project to be funded by [the US Air Force](#), which provides professional and technical support for its [Integrated Natural Resources Management Plan \(INRMP\)](#) in order to facilitate successful implementation of the [16 USC 670c-1 Sikes Act](#). Approximately **\$119,500.00** is expected to be available to support this project.

Background:

The background of the scope is associated with cultural resources expertise and training for AFCEC, to meet the existing AF and cultural requirements.

This Scope of Objectives (SOO) provides the details of work to be performed for the Air Force Civil Engineer Center (AFCEC) through a cooperative agreement (CA). The CA purpose is to improve existing and develop new cultural resources training items and modules. The AFCEC Environmental Directorate requires technical expertise for environmental programs to ensure that Air Force and federal environmental regulations are met while minimizing the impact of Air Forces activities on cultural and tribal resources. AFCEC has also been directed to provide training for expert and non-experts especially in areas of tribal relations pursuant to AFI 90-2002, *Air Force Interactions with Federally-Recognized Tribes*, as well as all other aspects of cultural resources compliance per AFI 32-7065, *Cultural Resources Management*. The cooperative agreement establishes a cost-effective, time-efficient, and flexible capability to support AFCEC program.

Type of Award:

In accordance with the *Sikes Act* (Sec. 103A [16 USC 670c-1]) "the Secretary of a military department may enter into cooperative agreements with States, local governments, Indian Tribes,

non-governmental organizations, and individuals” This project is in support of the Integrated Natural Resources Management Plan, as directed in the *Sikes Act*, and as a result, it is anticipated that a cooperative agreement through the CESU program will be awarded. Such awards may be administered through a CESU only upon mutual agreement and official authorization by both parties of the acceptance of the application of the CESU Network IDC rate (17.5%).

Note: Must be a non-federal partner in the CESU Unit to be qualified to be considered.

Brief Description of Anticipated Work:

This project focuses on the following objectives:

The NFE shall:

- Update existing AFI 90-2002 video, handbook, and kneeboard (trifold pamphlet) to reflect changes to the AFI and other USAF requirements.
- Develop cultural resources training to be disseminated by AFCEC and on the Environmental Awareness Course Hub (TEACH) platform.

The NFE will provide cultural resources management and tribal relations technical expertise in developing and producing training documents in support of AFI 32-7065 and AFI 90-2002.

Task 1: Update Existing AFI 90-2002 Training Materials. The NFE shall – in coordination with the AFCEC Tribal Relations Committee – update existing handbook, trifold pamphlet, and video. The NFE will update these materials to reflect changes in recently updating AFI 90-2002 and to make editorial changes based on stakeholder feedback. The materials educate key stakeholders on the Air Force’s Tribal Relations program and recommend best practices, ideas, and methods for developing and fostering interpersonal relations between Commanders and Tribal leaders. The NFE will execute the product according to AFCEC public affairs standards and guidelines

Task 2: Develop Cultural Resources Training

The NFE shall – in coordination with the AFCEC Cultural Resources Professional Development Committee and AFIT – develop training modules and materials based on cultural resources and tribal relations needs and audiences identified by the Committee. The NFE will work with the Committee to determine to best way to disseminate the subject(s) being taught. Any module deliverables will be formatted and uploaded to the Environmental Awareness Course Hub (TEACH) platform at <https://usaf.learningbuilder.com/>. The NFE should assume that the training audience is installation Civil Engineering personnel. Modules and training materials will at minimum cover National Historic Preservation Act, Section 106 and National Environmental Policy Act coordination; “how” to complete Section 106 compliance (e.g., how to define areas of potential effect); programmatic agreements and program alternatives; and Native American Graves Protections and Repatriation Acts basics, documents, and notifications..

NOTE: At this time we are only requesting that you demonstrate available qualifications and skills for performing similar or same type of work. You will be evaluated for request for a proposal based on skills, qualifications and certifications demonstrated in your SOI.

Period of Performance. The period of performance is 18 months from Award.

Materials Requested for Statement of Interest/Qualifications:

Please provide the following via e-mail attachment to: alisa.marshall@usace.army.mil and kali.l.evans@usace.army.mil (Maximum length: 2 pages, single-spaced 12 pt. font).

1. Name, Organization, Cage Code, Duns number, and Contact Information
2. Brief Statement of Qualifications (including):
 - a. Biographical Sketch,
 - b. Relevant past projects and clients with brief descriptions of these projects,
 - c. Staff, faculty or students available to work on this project and their areas of expertise,
 - d. Any brief description of capabilities to successfully complete the project you may wish to add (e.g. equipment, laboratory facilities, greenhouse facilities, field facilities, etc.).

Note: A full study proposal and proposed budget are NOT requested at this time.

Additional Specific Requirements are as follows:

The NFE should have a minimum of 5 years of recent experience in Air Force cultural resources management and tribal relations technical and training (in regards to AFI 90-2002) expertise.

Review of Statements Received: All statements of interest received will be evaluated by a board comprised of one or more people at the receiving installation or activity, who will determine which statement(s) best meet the program objectives. Based on a review of the Statements of Interest received, an investigator or investigators will be invited to prepare a full study proposal. Statements will be evaluated based on the investigator's specific experience and capabilities in areas related to the study requirements.

Please send responses or direct questions to:

USACE
Alisa Marshall, Contract Specialist
CESWF-CT
Email: alisa.marshall@usace.army.mil
Office: 817-886-1068

Kali Evans, Program Manager
CENWO-PM
Email: kali.l.evans@usace.army.mil

Office: 402-995-2295

Timeline for Review of Statements of Interest: The RSOI are required to be out for a minimum of 10 working days. Review of Statements of Interest will begin **July 8, 2019**.

[End of RSOI]