

Arizona State Museum



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July 21, 2009

Ms. Trinkle Jones, NPS Research Coordinator
CPCESU/Northern Arizona University
PO Box 5765
Flagstaff, AZ 86011-5765

RE: Report of Task Agreement #J8100080250 Project #UAZCP – 149

Dear Ms. Jones:

I am pleased to submit the final report for project "Conduct Archives Survey". Per your instructions, please find attached electronic copy of the one page report.

Sincerely,

Rich Lange
Principal Investigator

cc: Dr. Stephanie Rodeffer, Chief, WACC



Report of Task Agreement #J8100080250

Park: Chickasaw National Recreation Area/Oklahoma City National Memorial

Project: Conduct Archives Survey

Investigator: Rich Lange

Project Number: UAZCP - 149

Cooperators: Matthew Smith

Final Project Report

Project Archivist Matthew Smith with the guidance of NPS Archivist Lynn Marie Mitchell completed an Archival Survey on-site at Chickasaw National Recreation Area in December 2008. Park records were reviewed and potential archives were identified in the divisions of interpretation, maintenance/facilities management, natural and cultural resources, and administration. Archives survey forms were completed for each area to describe the location and types of records (formats) and the date range of material.

Additionally, an on-site survey was also conducted to review the NPS records of Oklahoma City National Memorial. Archives survey forms were completed for the NPS records in the administrative offices at the memorial.

A final report for both Chickasaw National Recreation Area and Oklahoma City National Memorial was prepared in conjunction with NPS staff and submitted to NPS Archivist Lynn Mitchell.

This project was completed in **June 2009**.