Report of Task Agreement # J8100060223

Park: Western Archeological & Conservation Center

Project: Update WACC Archives, Manuscripts & Photographs Processing Handbook

Investigator: Hartman H. Lomawaima

Project Number: UAZCP- 43

Cooperator: Khaleel Saba

Final Project Report

Project Archivist Maurya Smith revised sections of the WACC Archives, Manuscripts, and Photographs Handbook to include process revisions based on new information over the past year and changes due to the ANCS + upgrade. Smith assembled the final document and formatted the handbook in accordance to NPS messaging Standards for preparation of printing. Smith oversaw the printing of 110 copies of the handbook and completed the binding of these handbooks. These handbooks were then delivered to Assistant NPS Archivist Khaleel Saba for distribution to Parks in the Intermountain West.