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 **New Academic Plan**

 **Fall 2021**

***If this new plan is not listed in the current NAU*** [*academic program inventory*](https://nau.edu/Institutional-Research/Academic-Program-Data/)***, then you must first complete the*** [*academic planning framework*](http://nau.edu/Provost/Curriculum-Academic-Development/)

***All Plans with CAEP designation, or plans seeking CAEP designation, must include an CAEP Accreditation Memo of Approval from the NAU CAEP administrator prior to submission.***

|  |  |
| --- | --- |
| 1. College and Academic Unit:
 |  |
|  |  |
| 2. Academic Plan Name: |  |
| New CIP Code:  |  |
|  |  |
| 3. Emphasis: |  |
|  |  |

**Section I**

4. Justification for new academic plan. Ensure your justification describes how the proposed plan is related to the short and long-term goals of the Academic Unit, College, and/or University. (If the justification is the same as the response to #1 of the Academic Planning Framework Full Proposal, copy and paste the response here).

5. New academic plan purpose statement([*Resources, Examples & Tools for Developing Program Purpose Statements*](https://in.nau.edu/ocldaa/degree-program-expectations-how-to-guide/)*.*

Purpose Statement must include the following:

(a) A description of the discipline/area of study the program fulfills, or the program’s “scope”.

(b) The content studied, skills developed, and learning experiences provided.

(c) The future opportunities for which it prepares students. If the program has emphasis areas: summarize the content and skills unique to each emphasis area. Graduate programs also address the population that is best suited for the graduate program.

6. Student learning outcomes of the plan. If structured as plan/emphases, include for both core and

emphases ([*Resources, Examples & Tools for Developing Effective Program Student Learning Outcomes*](https://in.nau.edu/ocldaa/degree-program-expectations-how-to-guide/)*).*

Student Learning Outcomes need to be explicit, learning-centered, align with the program purpose, be appropriate to the level of the degree offered, and if the program has emphases, concentrations or tracks, must capture the learning associated with both the common and unique curricular requirements.

**Question 7 for Degree Programs only, not minors or certificates.**

*7. For degree programs: Attach the proposed curriculum map (*[*example formats*](https://in.nau.edu/ocldaa/degree-program-expectations-how-to-guide/))*. Use the* [*Curriculum Map Guidelines*](https://in.nau.edu/ocldaa/degree-program-expectations-how-to-guide/) *to ensure you have addressed curriculum mapping aspects that will be reviewed by the College Curriculum and Assessment Committees (*[*Reviewer’s Forms*](https://nau.edu/Provost/Curriculum-and-Assessment/Curriculum-Proposal-Resources/Processes-and-Review-Forms/)*).*

Curriculum Maps must contain the following:

(a) All courses located under the “Major Requirements” section in the Details Tab of the Academic Catalog;

(b) Groupings of electives are either mapped OR the purpose of the electives are described somewhere in the curriculum map;

(c) Clear and intentional structure and sequence of courses as evidenced by later coursework building logically on prerequisite courses.

AcademicCatalog text and requirements:

8a. Text to be displayed in the Academic Description field in the academic catalog.

(Please consider using portions of the Purpose Statement to complete this field)

8b. Text (including the marketing description) to be displayed on the “Career” tab in the academic catalog:

(Please consider using portions of the Purpose Statement to complete these fields)

##### *What Can I Do with the degree (max 3 paragraphs):*

##### *Career opportunities that might be pursued:*

##### *With further education, one of these paths is possible:*

#####

8c. Text to be displayed on the “Overview” tab in the academic catalog (max 3 paragraphs):

8d. Plan requirements to be displayed on the “Details” tab in the academic catalog. If the plan requires an emphasis, include summary text for each emphasis:

8e. Attributes to be displayed on the Overview tab in the academic catalog:

|  |  |
| --- | --- |
| Mathematics Required: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Required | Not Required | Optional  | Recommended |
| **[ ]**  Additional Admission  Requirement | **[ ]**  Additional Admission  Requirement | **[ ]**  Additional Admission  Requirement | **[ ]**  Additional Admission  Requirement |
| **[ ]**  Additional Fees/Program  Fees | **[ ]**  Additional Fees/Program  Fees | **[ ]**  Additional Fees/Program  Fees | **[ ]**  Additional Fees/Program  Fees |
| **[ ]** Arizona Certification  /Endorsement | **[ ]** Arizona Certification  /Endorsement | **[ ]** Arizona Certification  /Endorsement | **[ ]** Arizona Certification  /Endorsement |
| **[ ]**  Comprehensive Exam | **[ ]**  Comprehensive Exam | **[ ]**  Comprehensive Exam | **[ ]**  Comprehensive Exam |
| **[ ]**  Dissertation | **[ ]**  Dissertation | **[ ]**  Dissertation | **[ ]**  Dissertation |
| **[ ]** Emphasis, Minor, Certificate | **[ ]** Emphasis, Minor, Certificate | **[ ]** Emphasis, Minor, Certificate | **[ ]** Emphasis, Minor, Certificate |
| **[ ]**  Fieldwork Experience /  Internship |  |  |  |
| **[ ]**  Foreign Language | **[ ]**  Foreign Language | **[ ]**  Foreign Language | **[ ]**  Foreign Language |
| **[ ]**  Legislative Internship | **[ ]**  Legislative Internship | **[ ]**  Legislative Internship | **[ ]**  Legislative Internship |
| **[ ]**  Oral Defense | **[ ]**  Oral Defense | **[ ]**  Oral Defense | **[ ]**  Oral Defense |
| **[ ]**  Research | **[ ]**  Research | **[ ]**  Research | **[ ]**  Research |
| **[ ]**  Study Abroad | **[ ]**  Study Abroad | **[ ]**  Study Abroad | **[ ]**  Study Abroad |
| **[ ]**  Student Teaching/  Supervised Teaching |  |  |  |
| **[ ]**  Thesis | **[ ]**  Thesis | **[ ]**  Thesis | **[ ]**  Thesis |

9. Check all campuses where the plan will be offered:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Flagstaff [ ]  |  | Fully Online [ ] (Fully Online- all courses are offered online.) | Partially Online [ ] (Partially Online- some courses are offered online.) | Statewide [ ]  |

List the Statewide Campuses where the plan will be offered:

|  |  |  |  |
| --- | --- | --- | --- |
| **[ ]**  Yuma | **[ ]**  Central Arizona College | **[ ]**  Chandler-Gilbert C.C. | **[ ]**  Eastern Arizona College |
| **[ ]**  Estrella Mountain C.C.  | **[ ]**  Glendale C.C. | **[ ]**  Marine Corps Air Sta- Yuma. | **[ ]**  Mesa C.C. |
| **[ ]**  Mohave C.C. | **[ ]**  NAU-East Valley | **[ ]**  NAU-North Valley | **[ ]**  NAU-Yavapai |
| **[ ]**  Northland Pioneer College | **[ ]**  Paradise Valley C.C. | **[ ]**  Personalized Learning | **[ ]**  Phoenix Biomedical |
| **[ ]**  Phoenix College | **[ ]**  Pima C.C Community | **[ ]**  Pima C.C. Desert Vista  | **[ ]**  Pima C.C. Downtown |
| **[ ]**  Pima C.C. West | **[ ]**  Scottsdale C.C  | **[ ]**  South Mountain C.C. | **[ ]**  Yavapai College |

**Question 10 for certificates only.**

Indicate whether this certificate will be available ONLY to students concurrently enrolled in a degree program, or will students be able to enroll in this certificate as a “stand-alone” certificate (e.g., without being concurrently enrolled in a degree program)

10a. Offered ONLY if concurrently enrolled in a degree program? Yes [ ]       No [ ]

10b. Offered as a “stand-alone” certificate? Yes [ ]       No [ ]

If yes, see 10c.

10c. For “stand-alone” certificates: Will you be requesting Federal Financial Aid for students who attend this program? Yes [ ]       No [ ]

If yes, please include 5 years of data/projected data for this certificate, and provide your recruitment plan to ensure adequate students will be enrolled. Please note this process may take one year to complete.

|  |
| --- |
| 5-YEAR PROJECTED ANNUAL ENROLLMENT |
|  | 1st yr. | 2nd yr. | 3rd yr. | 4th yr. | 5th yr. |
| No.Students |  |  |  |  |  |

Include your Recruitment Plan to ensure adequate students (at least 10 per year, if possible) are enrolled in the plan:

**Section II**

**Impacts to Other Academic Units or Programs.**

11a. Projected impacts to enrollments and courses in other academic units or programs: What is the expected impact on enrollments and offerings within other academic units or programs?

11b. If other academic units or programs are impacted by this proposal, what discussions and actions have been taken for notification and/or resolution?

**Section III**

**Questions 12-15 for Undergraduate only.**

12. A major is differentiated from another major by required course commonality: 18\* units of the required coursework to complete the major must be unique, (i.e. not common or not dual use as a required element in another major), to that major. Does this plan have 18\* units of unique required credit? Yes [ ]       No [ ]

\* If there are not 18 units unique, the program will need to justify why the major is not conforming to this requirement in one of two ways:

1. The distinctiveness of the degree program must be evident through a well-articulated (1) Degree Program Purpose, (2) Degree Program Learning Outcomes, and (3) explanation for why the specified curriculum requirements are necessary for students to achieve the Degree Program Student Learning Outcomes as illustrated in the program’s Curriculum Map/ Matrix and narrative describing the design of the degree program curriculum.
2. Degree programs can prohibit students from earning dual majors/dual degrees if the dual majors/dual degrees do not conform to this requirement.  A prohibiting policy must be documented in the academic catalog for both majors/degrees.

13. An emphasis is differentiated from another emphasis by required course commonality: 15 units of the required coursework to complete the emphasis must be unique, (i.e. not common or not dual use as a required element in another emphasis), to that emphasis. Do the emphases each have 15 units of unique required credit? Yes [ ]       No [ ]

14. An undergraduate certificate is differentiated from another certificate by required course

commonality: 12 units of the required coursework to complete the certificate must be unique (i.e. not common or not dual use as a required element in another certificate), to that certificate. Does this certificate have 12 units of unique required credit? Yes [ ]      No [ ]

15. A minor is differentiated from another minor by required course commonality: 12 units of the required coursework to complete the minor must be unique, (i.e. not common or not dual use as a required element in another minor), to that minor.Does this minor have 12 units of unique required credit? Yes [ ]       No [ ]

**Questions 16-19 for Graduate only.**

16. Graduate degrees are differentiated from one another by required curriculum and course commonality: at least 12 units of required coursework to complete the degree must be unique (i.e. not common or for dual use as a required element in another degree).

Does this degree contain at least 12 unique units of required credit? Yes [ ]       No [ ]

17. Emphases within a Graduate degree are differentiated by required curriculum and course commonality: at least 9 units of required coursework to complete the emphasis must be unique (i.e. not common or not dual use as a required element in another emphasis).

Do emphases contain at least 9 unique units of required credit? Yes [ ]       No [ ]

18. If this is a non-thesis plan, does it require a minimum of 24 units of formal graded coursework?

    Yes [ ]       No [ ]

If no, explain why this proposal should be approved.

19. If this is a thesis plan, does it require a minimum of 18 units of formal graded coursework?

       Yes [ ]      No [ ]

If no, explain why this proposal should be approved.

|  |  |
| --- | --- |
|  |  |
| Reviewed by Curriculum Process Associate | Date |
|  |  |
| **Approvals**: |  |
|  |  |
| Department Chair/Unit Head (if appropriate) | Date |
|  |  |
|  |  |
|  |  |
| Dean of College | Date |