

June 25, 2020 Chat Documentation from Webinar NAUFlex: Classroom Management

- 00:22:18 Chrissina C Burke: I like the Zoom Tips slide!
- 00:23:38 Dan Stoffel: @Chrissina I agree, I'm going to see if I can steal it from Amy. :-)
- 00:26:06 Chrissina C Burke: Maybe that can be made available to folks - I know students would benefit from that! Steal it Dan! I can use it for my classes!
- 00:26:56 Ellie Blair: Did I just hear that students can attend only remotely and never come to the in person class if they have an accommodation? I am getting different messages about this from different groups and would love clarification as to what exactly what our policy will be on students who may want to only go remote.
- 00:27:25 Samantha Clifford: @Blair- nope.
- 00:27:39 Dan Stoffel: @Ellie, if they have an accommodation, yes. They should speak with Disability Resources.
- 00:27:47 Samantha Clifford: The word is that they have to attend in person when determined on their attendance day.
- 00:28:14 Chrissina C Burke: @Ellie I had to research this the other day. Students can only attend remotely if they have an accommodation according to this page:
<https://nau.edu/nauflex/student/>
- 00:28:17 Samantha Clifford: If they have an accommodation- that will be decided case be case
- 00:28:19 Flower Darby: but the default expectation is that all students will attend classes physically in person. a semester-long exception requires a DR accommodation.
- 00:29:04 Dan Stoffel: Here's the official word:
NAUFlex provides access to almost all in-person courses offered at NAU, as some courses may require in-person assessment or interaction. These courses may include, but are not limited to: clinical courses; practicums; fine- and performing arts-related courses; internships, laboratories; professional programs; and additional experiential-learning curriculum.
- Students should contact their program academic administrator (e.g. Chair, Associate Dean) to inquire whether courses in their schedule can accommodate a fully-remote interaction through NAUFlex. Students may always request an accommodation from Disability Resources (DR), and some medical complications due to COVID may be considered by DR.
- Regardless of the engagement, students utilizing the NAUFlex platform are agreeing to pay the tuition rate associated with their campus designation and/or program – not the NAU Online rate.
- 00:29:31 Dan Stoffel: And do keep in mind that some of this information changes on an almost daily basis, so keep an eye on that NAUFlex site. :-)

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00:31:32 Chrissina C Burke: Is there a way to identify attendance in Zoom? Like even downloading who attends if you feel more comfortable in Zoom?

00:31:57 Ellie Blair: I have read this wording and find it so vague for any of the courses not listed. To me it reads that if a course can accommodate fully-remote interaction then a student could choose that. My concern is that freshman who don't yet understand the importance of classroom interaction could just choose to go full remote.

00:32:25 Dan Stoffel: @Chrissina I haven't found a good way to track attendance in Zoom but I'll inquire. There is an attendance tool built into Collaborate.

00:32:28 Madrone Schutten: You can do breakout rooms in ZOOM too.

00:32:35 Flower Darby: Good concern, Ellie. We are working to create additional clarification and messaging for students day by day.

00:33:00 Chrissina C Burke: Thanks @Da

00:33:02 Chrissina C Burke: @dan

00:33:11 Amy Rushall: @Chrissina: I think if you create a meeting (not just your personal meeting room)?

00:33:42 Flower Darby: Hopefully the closer we get to August 12th, the more clarification we will have about the expectation for students to attend in person. That's the plan anyway. Student Affairs folks are communicating the expectation to come to class in person as well.

00:34:02 William Johnson: Can students use breakout rooms outside of scheduled class times to work on projects etc.?

00:34:31 Samantha Clifford: @William, yes! If you set groups in Bb learn there is a collaborate session just for them.

00:34:37 Dan Stoffel: @William, students can use Collaborate through Bb as long as you make a link to the tool available in the course (may also enable it in Groups in Bb).

00:34:45 Samantha Clifford: You could also set up a general one that is open all the time.

00:34:47 Dan Stoffel: I believe students can also use Zoom independently.

00:35:14 Amy Rushall: @William: All students have access to their own Zoom accounts through NAU

00:35:45 Jessica Anderson-Novosad: If the meeting on Zoom is scheduled as reoccurring, the students can set up a time to meet within the class meeting on their own time.

00:35:50 Chrissina C Burke: @if I recorded my Zoom classroom sessions - would I be able to have a list of who attended?

00:36:06 Linda Robyn: Will there be hands-on instruction before classes begin to show us how to use the equipment in the classroom??

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00:36:37 Samantha Clifford: @Linda, yes. Dan's team is working on that now. Certainly a few weeks before classes start.

00:36:40 Dan Stoffel: @Chrissina you can see who chats in the Zoom recording, and who talks (via the transcript), but I haven't yet seen a simple list of all attendees. I have that Q out to Kegan (our resident Zoom guru)).

00:36:53 Chrissina C Burke: Thanks!

00:36:59 Dan Stoffel: @Linda I'll talk about that in just a few minutes. :-)

00:37:09 Linda Robyn: Okay, thank you.

00:39:59 Ali Conant: For ZOOM attendance, I ask everyone to type their name into the chat for attendance and then I save the chat at the end of the session. It's worked so far.

00:40:17 Samantha Clifford: @Ali, great idea Ali!

00:40:18 Patrick M Herb: Patrick Herb

00:40:35 Ali Conant: What will the technology set up look like for those of us that are working with community colleges at extended campuses??

00:41:03 Chrissina C Burke: @Ali that is a great idea! Thanks for sharing.

00:41:20 Ali Conant: You're very welcome. We're all in this together! :-)

00:41:26 John Gerald Thull: Ali, I'm pretty sure Collaborate will enter those attendance points in your grade book automatically if you want. Maybe our moderators can answer that. It might save you some time.

00:41:30 Chrissina C Burke: We are!

00:41:49 Ali Conant: @John, I was speaking to attendance with ZOOM...:-)

00:42:20 Samantha Clifford: @John, yes that is possible in Bb learn.

00:42:47 Lynn Jones: Does the camera view show on the screen so you can see whether you are centered on camera, for example?

00:43:01 Eck Doerry: I don't suppose you can annotate with a STYLUS?

00:43:19 Samantha Clifford: @Eck- there is your answer!

00:43:40 Eck Doerry: Nice!

00:43:52 Amy Rushall: For the chat record: yes, you can use a stylus on the touch screens in the classroom.

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- 00:44:37 Larry R MacPhee: If you record the presentation, I assume those annotations would be captured as part of the video
- 00:46:04 Madrone Schutten: Will there be hands on training sessions?
- 00:46:09 Chrissina C Burke: Will there be workshops to sign up for to test the rooms?
- 00:46:49 Eck Doerry: Do the lecterns have Zoom? Or are we forced to use Collaborate? This is assuming we don't care about attendance recording
- 00:47:06 Larry R MacPhee: @Chrissina, I think that's the plan, and it's a great idea. As more classrooms get upgraded, these can be available in many locations
- 00:47:09 Samantha Clifford: @Eck, you will be able to use either.
- 00:47:41 Larry R MacPhee: @Eck, everyone now has a full unlimited Zoom account, available at nau.zoom.us
- 00:47:46 Madrone Schutten: Aren't the computers typically on?
- 00:48:13 Samantha Clifford: @Madrone, typically, yes....
- 00:48:23 Chrissina C Burke: Thanks @Larry - many faculty have been asking if that will be an option. I think the worry of messing up the technology is creating anxiety, so having an option to try it first will be important for many of us.
- 00:49:12 Larry R MacPhee: Until the rooms are physically ready, I'd still encourage practicing with Zoom, Collaborate, Google Apps, other software tools you are thinking about using!
- 00:49:26 jrm639: Can we get a copy of this power point for future reference, or to share with our departments?
- 00:49:43 Larry R MacPhee: Find a friend, family member or colleague to serve as a participant in your presentation
- 00:50:05 Eck Doerry: So just to be clear: there will be no effort to capture/video the whiteboards in the room, right? So those of us who use those whiteboards need to confine ourselves to lectern and draw on an ipad or something
- 00:50:10 Larry R MacPhee: PPTs are being posted at the FacDev website in the webinars area
- 00:50:15 Samantha Clifford: Yes, the slides and recording will be available on nau.edu/facdev
- 00:50:26 Amy Rushall: @Jrm639: it will be posted at nau.edu/facdev later today. Scroll to "Webinar Recordings"

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00:50:26 Larry R MacPhee: That's a good way to get the links we've embedded in the presentation

00:50:34 jrm639:thank you!

00:51:18 JEREMY LABUFF: Are we able to share our screens with students attending remotely or can they only see that by focusing the camera on the in-class projections screens?

00:51:24 Jessica Anderson-Novosad: Thank you. Being able to access the links within the PPT will be incredibly helpful.

00:51:28 Madrone Schutten: Regarding ECK's questions, Couldn't you put the camera toward the whiteboard in the classroom to record that?

00:51:37 Madrone Schutten: point*

00:51:39 Larry R MacPhee: Yes, screen sharing is an option in both Zoom and Collaborate

00:51:50 Ali Conant: Please address what is happening at the extended campuses at the community colleges we are partnered with...Thank you.

00:52:31 Larry R MacPhee: @Madrone, I don't think the resolution will be good enough for the camera to capture physical whiteboard notes unless they are really large and clear

00:52:58 Larry R MacPhee: Better to use the virtual whiteboard in Collaborate or Zoom

00:53:14 Larry R MacPhee: And annotate with a stylus

00:53:21 Laura W: How were people's experiences with Zoom vs Collaborate Ultra for synchronous teaching in Spring and Summer. Does BBlearn CU crash a lot? What are its disadvantages?

00:53:29 Samantha Clifford: @Madrone, could you take a photo of the whiteboard and post it after class?

00:54:03 Ali Conant: Perfect. Thank you.

00:54:11 John Gerald Thull: I used collaborate over zoom in the spring and I did not have any problems. It seemed pretty much the same.

00:54:11 Katie Louchart: Doc cam can also be shared to remote students?

00:54:14 Larry R MacPhee: Pros and cons of Zoom vs Collaborate: Zoom slightly simpler, Collaborate more integrated with Bb Learn

00:54:16 Norma Z.: Yes, thanks from Statewide

00:54:23 Madrone Schutten: Thanks Samantha and Larry

00:54:26 Samantha Clifford: @Katie yes!

00:54:57 Madrone Schutten: Great so it might work!

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00:55:26 Ali Conant: Just want to send KUDOS to the ITS team....and to the PD team...and to all of you. These webinars are very helpful...and I appreciate all you are doing for us.

00:55:33 Madrone Schutten: Any update on if Collaborate has updated so you can see your whole class yet?

00:55:38 Samantha Clifford: :0)

00:55:42 Todd Johnson: Is the captioning for the video being typed by someone? Is there some way to automatically generate the captioning in real time during lecture?

00:56:07 Laura W: Eck, a tablet+stylus+screen sharing is good if you do whiteboards a lot, but this is not possible in Bblearn Collaborate Ultra, because Bblearn CU doesn't work on a tablet (unless that changed recently). Another option is to purchase Rocketbook Beacons (\$40 for three sets). You can use your phone to take pictures of your whiteboards, then post as PDF or JPG images for your class later.

00:56:17 Jill Erin Navran: If groups are preassigned, and I allow for group work in class, is there a way for online students to work with in-person students during class?

00:57:04 Samantha Clifford: @Jill, through the break out rooms, but I advise having a backup plan if tech doesn't work. Students in person will need a phone or laptop.

00:57:15 Larry R MacPhee: However! Machine captioning is available in Kaltura, and only takes a few minutes. Accuracy is about 90%, so it's pretty good

00:57:35 Larry R MacPhee: So, for recorded videos, this is a nice option

00:58:04 Eck Doerry: I noticed that latest ppt now have live captioning option built in, in slide show mode. And it can caption/translate to any language? Works surprisingly good. Just not sure how that would work embedded in Zoom session

00:58:36 Dan Stoffel: @Eck, good idea; haven't tried it, but you could share PPT as an application (instead of sharing the file) and give that a try!

00:58:50 Katie Louchart: Are there any screen mirroring programs available in the classrooms? (For mirroring a tablet to Collaborate Ultra)

00:59:04 Lynn Jones: Facilities capacity list is available on Schedule of Classes Maintenance website

00:59:06 Lori Poloni-Staudinger: Your associate dean will have that information no matter if you teach in a room in your building or in another building

00:59:24 Eck Doerry: @Dan that would be the plan. The question is more whether ppt can hear the mic while zoom has captured it for the session

00:59:40 Calinda C Shely: Our department sent us a spreadsheet with all of the rooms and new max capacities

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- 00:59:57 Calinda C Shely: *for the whole campus
- 01:01:05 Ali Conant: Great tip. Thank you!
- 01:01:15 Chrissina C Burke: Does that means short little YouTube videos I mix into lecture probably won't work?
- 01:01:40 Larry R MacPhee: @Katie, some rooms may have an AppleTV for iPad mirroring, there's a sharing tool built into the lecterns (I forget the name) that is also there, but maybe Dan or Kegan can provide more info
- 01:02:33 Larry R MacPhee: Definitely recommend not sharing live videos over the conferencing tools. Better to use Kaltura, and Cline can digitize any video assets you want to show. Provide the link and distribute the bandwidth
- 01:03:24 Larry R MacPhee: Before first day, use the classList.nau.edu tool to send them the plan
- 01:03:38 Dan Stoffel: @Chrissina, I wouldn't recommend streaming YouTube through Collaborate/Zoom; I would go with Len's idea (or just provide the URL during the session to have them watch it on "their side")
- 01:03:53 Flower Darby: dan did you also suggest requesting the help desk to open bb learn prior to day 1 for students to access and review?
- 01:03:55 Chrissina C Burke: okay cool!
- 01:04:17 Larry R MacPhee: I think Zoom has a 7x7 max for video
- 01:04:17 Dan Stoffel: @Flower that's definitely an option
- 01:04:31 Larry R MacPhee: So 49 faces at a time is the max
- 01:06:50 Larry R MacPhee: If you decide to disregard our advice (which is fine) and show a video through your conferencing feed, it is most likely to work well if you do it from your office or another high speed internet location. Wifi is less reliable than wired in many cases
- 01:06:56 Samantha Clifford: @Todd you may want to group the sessions by topic or question too, then students can go to the one that is most helpful.
- 01:08:32 Larry R MacPhee: Has anyone asked about Cline and LMC access to machines? It would be nice if they spaced them out rather than just say don't use every other machine
- 01:09:20 Chrissina C Burke: @Larry I think John said they are working on that now.
- 01:09:20 Dan Stoffel: Re: live captioning, while the tool hasn't been widely rolled out yet, if you have the need and you and your students are comfortable with it, Microsoft Teams has live captioning during meetings, which works quite well.

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01:09:45 Matt Anderson: With respect to grouping students for the first day of classes, I'm planning on having Group A in the lab attend the first 40 minutes and the Group B the last 40 minutes. I'm adding a column in the grade center with their group designations. I plan on sending an announcement via the Classlist system to give them a heads up about expectations regarding Day 1.

01:09:47 Larry R MacPhee: I suspect that Cline's computers will be popular when students need to attend one class in person and the next class virtually 15 minutes later

01:10:38 Samantha Clifford: @Matt, thank you for sharing your plan!

01:11:56 Larry R MacPhee: Classroom support direct line is 928-523-8818

01:12:09 Melissa Schonauer: Great idea, Matt! That way, all students can at least see me and interact with me the first day. Thank you for sharing.

01:12:34 Larry R MacPhee: ELC Help/LMS-Faculty-Help@nau.edu is 928-523-5554

01:13:16 JEREMY LABUFF: If you're going to split the class session up that way, you may need to incorporate a break in between to allow the first group to leave and the next group to enter while maintaining physical distance.

01:13:17 Samantha Clifford: @ Melissa and Matt- not sure but you may want to have students wipe down things before they leave for the next round. I know another faculty is planning on building that in.

01:13:35 Samantha Clifford: @Jeremy- great minds think alike.

01:13:46 Larry R MacPhee: One tip: practice recording a session (in Zoom or Collab), capturing the recording and posting the link

01:13:53 Matt Anderson: Excellent advice.

01:14:08 Melissa Schonauer: Yes, great advice for the first day. Thank you, all.

01:14:47 Dawn: Concerned about the multiple ways students are expected to learn with their multiple instructors.

01:14:51 Larry R MacPhee: Another tip: take regular pauses, 2 minute breaks, to check the chat feed to include your online participants.

01:15:39 Flower Darby: And to build on Larry's suggestion, take regular breaks for interaction/activity for students to actively engage with you, too. To foster best engagement in the remote setting.

01:15:54 Lori Poloni-Staudinger: Matt I just emailed you about this. We have to keep distance between groups and cleaning in between.

01:16:08 Larry R MacPhee: Remember that Bb Learn classes don't open to students until 1st day, so classlist tool is a good way to send advance notice to enrolled students

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- 01:16:32 JEREMY LABUFF: will students be provided with wipes?
- 01:16:52 Dan Stoffel: @Jeremy I believe there will be wipe dispensers in classrooms and buildings.
- 01:16:53 Laura W: Dawn has a good point. Students will find every instructor using a different plan for attendance rotation, three different technologies for remote access, etc., and they will have to learn and juggle all of that. Imagine freshman coping with the transition to living away from home in these crazy times having to do that.
- 01:16:58 Lori Poloni-Staudinger: There will be cleaning supplies in all classrooms. Facilities is working on this
- 01:17:18 Larry R MacPhee: @Miguel, if you exit full screen, you can see the scroll bar of chats along the right
- 01:17:35 Jessica Anderson-Novosad: You can extend to chat box to see past messages.
- 01:18:11 Samantha Clifford: @Laura and Dawn, great point. Flexibility for faculty and students will be really important.
- 01:18:13 Dan Stoffel: @Dawn, good point; that's one reason we try to focus on one recommended option for videoconferencing instruction (Collaborate), consistent course structure (request the NAU course template in Bb), etc.
- 01:18:30 William Johnson: That would be great to have this available for review, and chat too! Thanks for this
- 01:18:50 Ali Conant: Just putting this out there...but many of us don't teach from stationary and in the front of the room...so monitoring chat, etc. becomes a different problem...but we will figure it out.
- 01:19:02 Ali Conant: Thank you!
- 01:19:05 John Gerald Thull: Thanks!
- 01:19:11 jeff: Thanks!
- 01:19:11 Flower Darby: The Bb Learn structure is officially called the "NAU Course Shell." You can request it through the Faculty LMS help desk. The structure will help students be more successful and help you too!
- 01:19:18 Dan Stoffel: @Ali yes! I have to remind myself to not walk around so much. :-)
- 01:20:02 Ali Conant: I'm thinking of giving my students...a monitor job...like a classroom job in elementary classes
- 01:20:17 Larry R MacPhee: Yes Ali, a student monitor is a great idea

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01:22:32 Flower Darby: Maybe when we announce to our students, remind them that the situation is changing daily too.

01:23:25 Lori Poloni-Staudinger: Those may be situations where we have faculty with specific accommodations

01:23:33 Lori Poloni-Staudinger: It is not widespread

01:23:51 Dan Stoffel: I did find this: <https://nau.edu/jacks-are-back>

01:28:00 StevenBarger: Perhaps the NAUFlex FAQ page should have an "updated on XX/XX/20XX date so we know when things change?"

01:28:23 Flower Darby: Great idea, Steven, thanks.

01:28:26 Samantha Clifford: @ Steven.Great idea!

01:28:29 Chrissina C Burke: That is a good idea, Steven!

01:28:32 Flower Darby: I'll carry forward that recommendation.

01:28:41 Calinda C Shely: thanks to you all

01:28:49 Katie Louchart: Thank you everybody!

01:28:49 Chrissina C Burke: Thank you E-Learning ITS folks!