

NAU UNDERGRADUATE SYMPOSIUM

UPLOADING A PRESENTATION

We are so excited you are presenting at the NAU Undergraduate Symposium! Here are a few instructions for you to get your PDF, PowerPoint and/or Video uploaded.

Visit the Symposium Site

- nau.edu/symposium

Click on "Edit Your Presentation..." in the right hand column

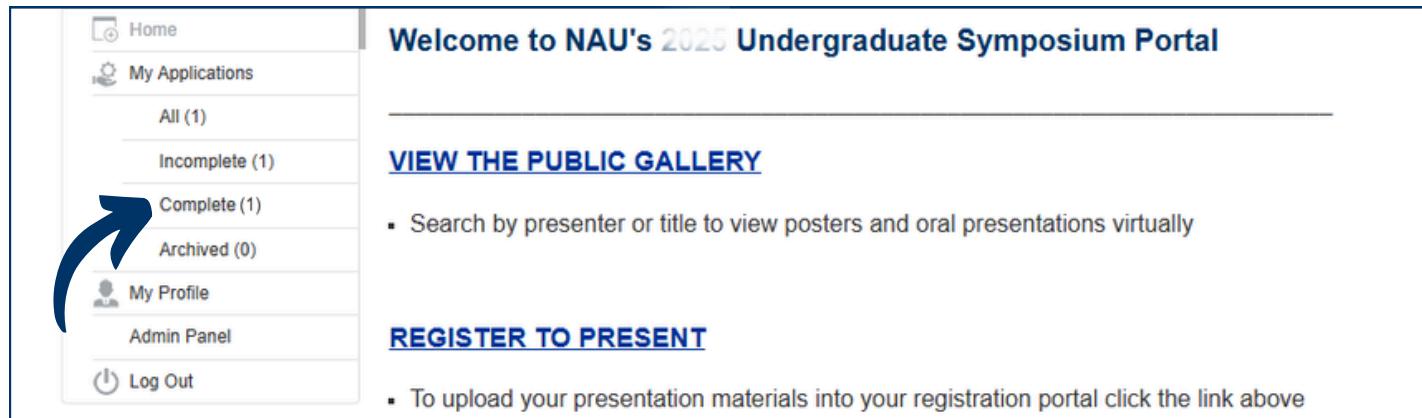
The screenshot shows the NAU Undergraduate Symposium website. The main title is "Undergraduate Symposium at the High Country Conference Center". Below the title, the date "April 25, 2025" is displayed in a light blue font. A sub-headline reads: "A showcase for research in the sciences, the humanities, engineering, business, education, and the arts—where students share creative ideas, research, and discoveries". To the right, a sidebar menu includes "Undergraduate Symposium", "Symposium Schedule", and "Oral Presentation Schedule". A yellow button labeled "Edit Your Presentation or Register to be a Reviewer" is highlighted with a blue arrow pointing to it from the left.

Log into the Symposium Registration Portal using your NAU ID

The screenshot shows the "Welcome to NAU's 2025 Undergraduate Symposium Portal". The page includes a "VIEW THE PUBLIC GALLERY" section with instructions to search by presenter or title, and a "REGISTER TO PRESENT" section with instructions to upload presentation materials. Below these are "REVIEWER PORTAL" instructions. On the left, there is a "Log in with NAU ID" button, which is highlighted with a blue arrow. The page also contains instructions for NAU students, staff, and faculty regarding login and password reset.

Uploading presentation documents and/or video

- Click on "Complete" under "My Applications" to access your completed registration



Welcome to NAU's 2025 Undergraduate Symposium Portal

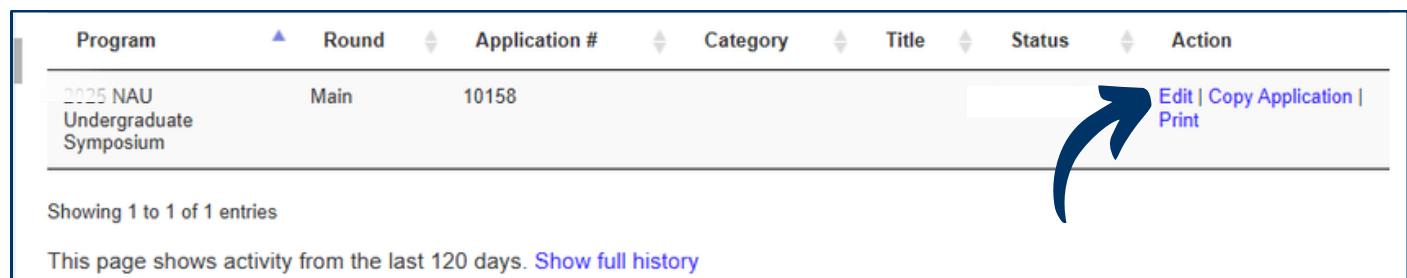
VIEW THE PUBLIC GALLERY

- Search by presenter or title to view posters and oral presentations virtually

REGISTER TO PRESENT

- To upload your presentation materials into your registration portal click the link above

Click on "Edit" under the "Action" menu to access the registration

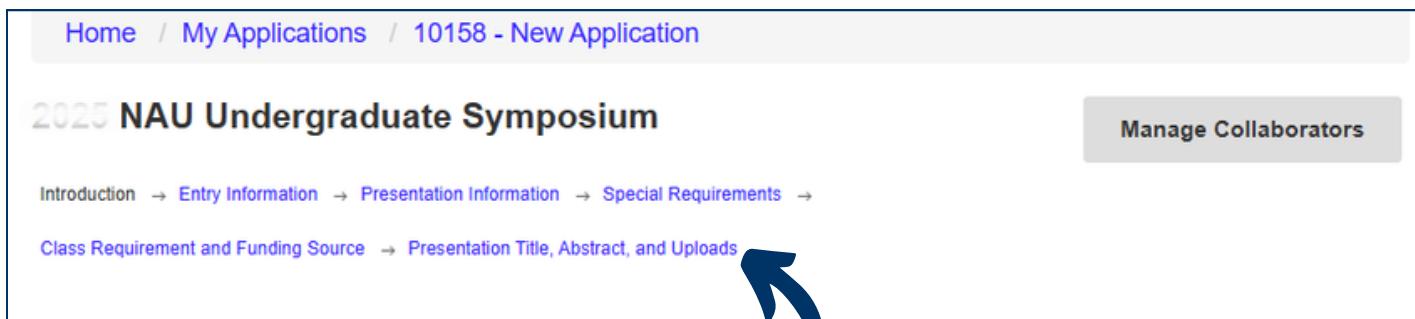


Program	Round	Application #	Category	Title	Status	Action
2025 NAU Undergraduate Symposium	Main	10158				Edit Copy Application Print

Showing 1 to 1 of 1 entries

This page shows activity from the last 120 days. [Show full history](#)

Click on the "Presentation Title, Abstract, and Uploads" page



Home / My Applications / 10158 - New Application

2025 NAU Undergraduate Symposium

Manage Collaborators

Introduction → [Entry Information](#) → [Presentation Information](#) → [Special Requirements](#) →

[Class Requirement and Funding Source](#) → [Presentation Title, Abstract, and Uploads](#)

Under "Uploads" you will see the options to upload your necessary documents

Uploads

PDF of Poster Presentation (Required by [April 10](#))

Uploading the PDF of your poster is not required to meet the March 21 registration deadline. **Poster presenters will be required to upload a PDF of your poster presentation by [April 10](#).**

Upload your presentation for reviewer to provide feedback and for your presentation to be viewed on our website for the Symposium and in the future.

The only type of file that you can upload is a PDF. Your PDF will be displayed in the public gallery the week of the Undergraduate Symposium.

No file chosen

Video (Recommended by [April 10](#))

Videos are not required but they are **strongly recommended**.

Upload a video or audio recording to support your work. This can be a video recording of your performance, a virtual tour of your creative work, or a video of you presenting your poster. The video will be viewed by virtual reviewers and available in the public gallery. Max file size is 2 GB. Please upload your video by [April 10](#).

No file chosen

Oral Presentation Upload (by April 18)

Please upload your oral presentation here.

We will load PowerPoint or similar presentations onto the A/V system using this portal. Please upload your presentation by [April 18](#).

No file chosen

Additional Uploads

Do you have additional materials to upload for review?

Select



If you have additional materials, don't forget to upload them here.

Click "Done" at the bottom of the page to save uploads

If you have any questions or need further assistance email us at ug-research@nau.edu

See you soon at the Undergraduate Symposium!